

**RAND TIMELINE AND ACTIVITIES RELATED TO CalMHSA STATEWIDE
EVALUATION OF PEI INITIATIVES AND STATEWIDE EVALUATION
FRAMEWORK**

CalMHSA Board of Directors Meeting

2-10-2012

October 18, 2011 – Initial Meeting with CalMHSA

COMPLETED

- Submitted budgets for initial 6-month period and subsequent years
- Collaborated on development of Statement of Work
- Conducted initial staff in-house “retreat” with RAND staff and subcontractors
- Presented about Statewide Evaluation at CalMHSA Program Partners meeting
- Developed initial database of Program Partners and contacts
- Developed draft Get To Know You (GTKY) visit protocols
- Began work on evaluation technical assistance options

December 15, 2011 – Signed Contract Received at RAND

COMPLETED

- Signed subcontracts with SRI and Field Research Corporation
- Finalized materials for GTKY protocols
- Obtained IRB review for GTKY protocols
- Scheduled and conducted 15 GTKY visits with Program Partners
- Developed and circulated to CalMHSA a first draft outline for the Statewide Evaluation Strategic Plan, including evaluation at the program, initiative, and statewide levels
- Completed first drafts of literature reviews for stigma and discrimination, suicide reduction, and school-based mental health
- Developed and circulated to CalMHSA a draft Statewide Evaluation Framework

UPCOMING

- Complete 8 GTKY visits with Program Partners (for a total of 23) and provide feedback to them and CalMHSA on what we learned
- Assess need for evaluation-related technical assistance among Program Partners
- Provide initial technical assistance to Program Partners
- Conduct one or more in-house staff workshops to formulate evaluation plan
- Participate in initial Statewide Evaluation Expert (SEE) webinar
- Participate in one or more SEE meetings
- Develop draft Statewide Evaluation Strategic Plan
- Develop draft Statewide Evaluation Framework

April 31, 2012 – Draft Statewide Evaluation Strategic Plan Due

- Participate in meetings and calls with CalMHSA, SEE, Program Partners and other stakeholders to discuss Statewide Evaluation Strategic Plan
- Participate in meetings and calls with CalMHSA, SEE, Program Partners and other stakeholders to discuss Statewide Evaluation Framework
- Continue to provide technical assistance to Program Partners
- Revise Statewide Evaluation Strategic Plan based on comments and suggestions
- Revise Statewide Evaluation Framework based on comments and suggestions
- Prepare draft detailed schedules and budgets for conducting statewide evaluation
- Prepare for CalMHSA Board Meeting discussions

June 15, 2012 – Action on Draft Statewide Evaluation Strategic Plan by CalMHSA Board

- Finalize Statewide Evaluation Strategic Plan
- Finalize Statewide Evaluation Framework
- Finalize schedules and budgets for conducting statewide evaluation and negotiate revised contract
- Negotiated revised subcontracts with SRI and Field Research Corporation

June 30, 2012 – Final Submission of Statewide Evaluation Strategic Plan

- Implement Statewide Evaluation Strategic Plan
 - Track Program Partner progress and activities
 - Collect data from Program Partners to facilitate evaluation
 - Collect data from other sources (may include surveys)
 - Conduct analyses at the program, initiative, and statewide levels
 - Develop reports and recommendations
- Continue to work with IRB for approval of additional data collection and other activities involving human subjects
- Continue to consult with CalMHSA, the SEE, Program Partners, and other stakeholders on implementation progress and issues, evaluation findings, and recommendations
- Provide technical assistance to Program Partners
- Develop draft and final versions of Statewide Evaluation Report

June 30, 2014 – Final Submission of Statewide Evaluation Report