

X INFORMATION

TAB SECTION: 9

X ACTION REQUIRED

DATE OF MEETING: 7/26/11

PREPARED BY: Lemonds/Lieberman DATE MATERIAL PREPARED: 7/3/11

---

**AGENDA ITEM: Second Read: Proposed Adoption of Recommendations on Accessibility of MHSOAC Meetings**

**ENCLOSURES:**

- Updated CFLC Analysis and Recommendations on Accessibility
- PowerPoint

**OTHER MATERIAL RELATED TO ITEM:** None

---

**Issue:**

The Client and Family Leadership Committee (CFLC) Charter states that the CFLC shall provide recommendations to the Mental Health Services Oversight and Accountability Commission (MHSOAC) regarding accessibility of MHSOAC meetings for clients, family members, and the public and promote their effective participation. The CFLC analysis and recommendations on accessibility being presented today have been revised to reflect suggestions made when this information was first presented to the Commission on May 24, 2012.

**Background:**

The Mental Health Services Act (MHSA) provides that the MHSOAC may “meet at least once each quarter at any time and location convenient to the public as it may deem appropriate. All meetings of the Commission shall be open to the public.” (Welfare and Institutions Code Sec. 5845 (d)(1)) The CFLC and the MHSOAC are concerned with ensuring that MHSOAC meetings are accessible to as many people as possible, including clients, family members, and the rest of the public. Accordingly, the CFLC has developed the enclosed analysis and recommendations to promote accessibility and effective participation.

Based on direction provided by the Commission on May 24, 2012, at the first read of the CFLC Analysis and Recommendations Re: Accessibility of MHSOAC Meetings for Clients and Family Members, the analysis and recommendations have been revised as follows:

Page 3, paragraph 1, added:

“Another essential provision that supports the effective participation of clients and family members at Commission meetings, is the timely availability and accessibility of meeting materials produced for Commission meetings. This would require making meeting materials available as early as possible prior to meetings.”

X INFORMATION

TAB SECTION: 9

X ACTION REQUIRED

DATE OF MEETING: 7/26/11

PREPARED BY: Lemonds/Lieberman

DATE MATERIAL PREPARED: 7/3/11

---

Additionally, recommendation No. 4 has been added as follows:

4. The Commission will endeavor to make Commission meeting materials available and accessible as early as possible.

**Proposed Motion:**

The MHSOAC adopts the following CFLC recommendations on accessibility of MHSOAC meetings for clients, family members, and the general public:

1. The Commission adopts the CFLC "Principles to be Considered When Choosing MHSOAC Meeting Locations."
2. The Commission will ensure that its contracts with stakeholder organizations include reimbursement provisions for both child care and dependent care.
3. The Commission will support efforts to better inform clients, family members, parents and caregivers about the availability of reimbursement for child care and dependent care when needed to attend a Commission meeting.
4. The Commission will endeavor to make Commission meeting materials available and accessible as early as possible.