



**CLIENT AND FAMILY LEADERSHIP COMMITTEE**

**Minutes**

**October 18, 2011**

**2:00 pm to 5:00 pm**

**1500 Capitol Avenue**

**Room 72.167 (Hearing Room)**

**Sacramento, CA 95811**

**Committee Members:**

**Staff:**

**Other Attendees:**

|  |  |                                   |
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| Eduardo Vega, Chair<br>Ralph Nelson, Jr., M.D.,<br>Vice-Chair<br>Khatera Aslami<br>Kathleen Casela<br>Carmen Diaz<br>Shannon Jaccard<br>Richard Krzyzanowski<br>Steve Leoni*<br>Abby Lubowe*<br>Ruth Tiscareno<br>Gregory Wright | Matt Lieberman<br>Dee Lemonds<br>Kevin Hoffman<br>Jose Oseguera<br>Filomena Yeroshek<br>Thomas Powers<br>Deborah Lee<br>Aaron Carruthers | Katalena Mareno<br>Kathleen Derby |
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\*Participated via telephone

Committee members absent: Donna Barry, Jennifer Jones, Darlene Prettyman, Jorge Wong, and Sally Zinman.

**Welcome/Introductions**

Eduardo Vega, Committee Chair, convened the meeting at 2:00 pm.

- All meeting participants introduced themselves.

**Update on Community Forum Workgroup Meeting**

Commissioner Vega noted that the agenda item on “MHSOAC Meeting Accessibility Recommendations” would be postponed since this item was being postponed on the Commission’s November meeting agenda.

Commissioner Nelson updated the Committee on the Community Forum Workgroup meeting held prior to the CFLC meeting. The Workgroup discussed:

- Shortening the PowerPoint for the next forum.
- The need for more time for discussion groups.
- Using forum questions as guidelines for break out groups.

- Commissioner Vega noted the San Francisco Forum was a great success.

A question was asked as to what will be done with the Community Forum reports and staff responded that an interim report was being prepared and then a final report will be prepared for the MHSOAC at the end of the year.

### **Review/Approve August 17, 2011 Minutes**

Minutes approved as submitted.

### **Presentation of MHSOAC Logic Model and How Committee Activities Can Support MHSOAC Outcomes**

The following are the highlights of Dr. Deborah Lee's presentation on the MHSOAC Logic Model:

- The Logic Model is a map of relationships linking actions of oversight with the outcomes specified in the MHSOAC. Actions are not in the Logic Model; these get filled in with MHSOAC work plans and committee charters.
- Some things are not in the Logic Model; for example, plan review, because the MHSOAC is no longer doing plan review.
- There are several levels of MHSOAC outcomes in the Logic Model: individual family outcomes, community/state outcomes, and program/system outcomes. Program/system outcomes are also means to the other outcomes.
- Question asked: where does the CFLC fit in the Logic Model? Once CFLC Charter is adopted (based on MHSOAC work plan), Logic Model asks CFLC to define for each charter goal a) specific actions and timelines, b) measures of success, and c) relationship of actions to MHSOAC outcomes.
- Comment that the Act states that the MHSOAC shall give serious consideration to client and family perspective.
- Logic Model helps people see where their work fits into a bigger picture. Comment that a useful strategy might be to help others understand that applying client and family expertise supports the MHSOAC outcomes that are their priorities.
- Commissioner Vega asked Dr. Lee to meet with CFLC by Webinar or conference call to apply the Logic Model to specific CFLC activities and Dr. Lee agreed.
- Staff commented that the Logic Model would be used in the development of the 2012 MHSOAC Work Plan.
- Suggestion for Committee to have own logic model and this could be developed next year.

**Review and Possible Adoption of Form, Process, and Criteria for Committee Submission of Stories, Videos, and Community Events that Support Public Awareness/Education of MHSA Progress via the MHSOAC Website**

Discussion highlights:

- Staff stated the need to produce stories from verifiable sources such as newspapers. Comment that proper attribution should always be given when linking to newspaper stories.
- Discussion of how often a source might archive and how this might limit access to a story if a link expires.
- Question about whether stories should relate to the MHSA or mental health. Response that the stories should relate to either the MHSA specifically or mental health in general.
- Suggestion to use CalMHSA consent form for artwork.
- Suggestion that form should allow for suggestion of links.
- Comment by staff that the MHSOAC now has a Public Information Officer (PIO) and the PIO is working on a coordinated statewide media strategy with other mental health interested PIO's. The MHSOAC PIO is also working on a new website for information on the MHSA.
- Staff counsel reminded the committee that whatever information gets submitted will go through the MHSOAC internal review process. Counsel encouraged the committee to submit information that has already been vetted.
- Staff counsel asked what the committee viewed as its role. Staff counsel commented that this process was intended to provide access to the committee to submit stories and videos and not to have more bureaucracy.
- Comment that committee member would like to eventually see stories from the grass roots.
- Commissioner Vega would like to have committee role in establishing priorities and criteria and have a vetting role. Staff counsel asked whether the committee wants to vet or whether the individuals on the committee should just submit. Commissioner Vega asked the CFLC to consider submitting stories, employ staff internal review, and then vet. Comment that CFLC should be able to submit without filling out submittal forms. Comment that committee and staff will work out process.
- Suggestion to amend form on submittal process to, "CFLC will submit stories to CFLC staff for review and discussion with CFLC members prior to posting stories on the MHSOAC website."
- Comment that community events should not be vetted by the CFLC.
  - Public comment that a CFLC workgroup should be created to vet stories and community events.

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- Comment that CFLC should work with the PIO on client and family dimensions of stories that the PIO is working on.
  - Public comment that CFLC should serve as an advisory board to the PIO.
- Commissioner Vega suggested focusing on client and family success stories and stories of hope and recovery. Comment that the benefit of the MHSA should be the focus of the stories.
- Additional amendment to process for submitting website stories and videos - "The CFLC membership will screen stories and videos before posting to the website." Both amendments passed.

**Review Strategy for Distribution, Translation, and Publicity for Client and Family Driven Transformation Policy Paper**

Discussion highlights:

- Issue of how many hard copies to be printed was discussed.
- Issue of printing for public libraries to be discussed at a future time.
- Commissioner Vega commented that public libraries would not be cost effective at this time. Some members supported distribution to public libraries.
- Staff suggested sending only to key legislators. Committee members suggested handing copies directly to key legislators. Suggestion to distribute to legislators on Capitol Action Day.
- Commissioner Vega asked for a run of 1,000 hard copies of the Transformation Paper.
- Staff at State Library might be able to help with distribution questions.
- Commissioner Vega asked to consider libraries for a future run of the Transformation Paper.
- Discussion of translating document. Staff suggested starting with translating the paper into Spanish and then other languages, upon demand. This was agreed to and Commissioner Vega asked to have a few committee members review the translation.

**Adjournment**

Meeting adjourned at 5:00 pm.