

INFORMATION

TAB SECTION: 5

 X ACTION REQUIRED

DATE OF MEETING: 11/15/12

PREPARED BY: Burt

DATE MATERIAL PREPARED: 10/18/12

**AGENDA ITEM: Review and Approve the MHSA Fiscal Year (FY) 2013-14
Annual Update Instructions and Dissemination to Counties**

ENCLOSURE(S): Draft of the FY 2013-14 Annual Update Instructions

OTHER MATERIAL RELATED TO ITEM: None

Issue:

The Mental Health Services Act (MHSA) requires that Counties provide Annual Updates to their Three-Year Program and Expenditure plans. Instructions are developed to capture and standardize the critical elements for the Annual Update as described in the law. The draft copy is provided to the Commission for adoption.

Background:

Welfare and Institutions Code (WIC) Section 5847 requires that every year Counties provide an update to their Three Year Program and Expenditure Plan. The elements for the Annual Update are primarily contained in WIC Sections 5847 and 5848. Prior to Assembly Bill 1467, the Department of Mental Health (now eliminated) led in the development of the narrative and fiscal elements for the Annual Update document since they were the entity charged with its collection and ultimately responsible for the documentation of the use of MHSA funds.

Recent changes to the MHSA have moved responsibility for receipt of the Annual Update to the Mental Health Services Oversight and Accountability Commission (MHSOAC). WIC Section 5847(a) now requires that the counties send the Annual Updates to the MHSOAC within 30 days after they are adopted by the county Board of Supervisors. The MHSOAC is the only state entity that receives either the Three-Year Program and Expenditure Plan or Annual Updates.

Following adoption of the Annual Update Instructions, the MHSOAC will disseminate them to the Counties for their information as to the expectations for completion of the document.

Proposed Motion:

Adopt the Fiscal Year 2013-14 Annual Update Instructions and dissemination to the Counties no later than 180 days before FY 2013-14.