



**Community Forum Workgroup
Minutes
August 15, 2012
12:00 pm to 2:00 pm
1500 Capitol Avenue
Room 72.167 (Hearing Room)
Sacramento, CA 95811**

Committee Members:

Staff:

Other Attendees:

<p>Eduardo Vega, Workgroup Co-Chair Ralph Nelson, M.D., Workgroup Co-Chair Commissioner Tina Wooton Kamila Baker Amber Burkan Kathleen Casela Rocco Cheng JoAnn Johnson Abby Lubowe Raja Mitry Darlene Prettyman* Ruth Tiscareno* Gregory Wright</p>	<p>Matt Lieberman Peter Best Dee Lemonds Jose Oseguera Filomena Yeroshek</p>	<p>Delphine Brody Paris Clark Viviana Criado Carmen Diaz Antone Martin Vickie Mendoza Gwen Slattery Loretta Winchester</p>
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Committee members absent: Dr. Victor Carrion, Co-Chair, Khatera Aslami, and Monica Nepomuceno.

Welcome/Introductions

Commissioner Ralph Nelson, Co-Chair of the Workgroup, convened the meeting at 12:00 pm.

- The meeting participants introduced themselves.
- Co-Chair Vega stated this would be his last Community Forum Workgroup (CFW) meeting and Client and Family Leadership Committee (CFLC) meeting as Chair. Co-chair Vega welcomed Commissioner Tina Wooton to the leadership of the CFLC.

Review/Approve June 13, 2012 Minutes

Minutes were amended as follows: Committee member said he had stated on June 13, 2012 that “Veterans were missing from the San Diego Forum.”

Minutes were approved as amended.

Update on MHSOAC Action on 2011 Community Forum Report

The following are the highlights from the discussion:

- Co-chair Nelson updated the Workgroup on the MHSOAC actions at its July 26, 2012 meeting, including approval of recommendations in the 2011 Community Forum Report. One of the approved recommendations was to continue the Community Forums.
- The Workgroup discussed the interest of the Cultural and Linguistic Competence Committee (CLCC) in providing input into the forum final reports.
- The Workgroup discussed the interest of the CLCC in providing recommendations to improve the Community Forums. Staff commented that this issue will be agendaized for the CLCC.
- Co-chair Nelson led discussion on how to analyze data from Community Forums and the need to memorialize role of the community forums and their tasks. Co-chair Nelson expressed interest in having data analysis discussion agendaized.
- The Workgroup discussed the issue resolution process (IRP) and Co-chair Nelson commented on the need to identify a detailed procedure for person addressing Community Forum attendee complaints.

Planning: Orange County Community Forum

The following are the highlights from the discussion:

- Staff updated the Workgroup on plans for the Orange County Community Forum:
 - Forum will be in Santa Ana on September 13, 2012 from 3:30 pm to 7:00 pm.
 - Documents for the forum are posted on the MHSOAC website in English, Spanish, Vietnamese, Korean, and Farsi.
 - “Forum Essentials” document to be released soon on what to expect at Community Forums.
 - Several resource tables will be set up at the forum and several agencies will be present at the tables from 2:00 pm to 3:00 pm.
 - The Community Forum will be held at the Delhi Center which has free parking and is transit accessible.

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- MHSOAC Executive Director Sherri Gauger will write thank you letters to forum report-out representatives from the break-out groups.
- Outreach planning was discussed.
- Collection of evaluations was discussed.
- Forum questionnaires and process were discussed.
 - Suggestions to put county residence on forms and on flip charts.
- Discussion of follow-up to comments by participants. Suggestion to improve follow-up to forum discussion. Suggestion to make sure county representatives and providers address forum participant complaints.
- Co-Chair Vega commented on interest in fostering dialogue at forums.
- Request to have a separate discussion group of parents and caregivers at forums and the Chair agreed to establish this group at the forums. Comments on need to address other groups such as older adults and children.

Public Comment:

- Comment on interest in receiving final forum reports at the same time as the Workgroup receives them.
- Comment that the Community Forum Report should go to the Services and Evaluation Committees. Co-chair Vega commented that he will suggest other committees review the 2011 Forum Report.

Workgroup Identification of Possible Future Agenda Items

No items identified.

Adjournment

Meeting adjourned at 2:05 pm.