

X INFORMATION

TAB SECTION: 4

___ ACTION REQUIRED

DATE OF MEETING: 1/11/13

PREPARED BY: Burt

DATE MATERIAL PREPARED: 12/28/12

AGENDA ITEM: Meeting schedule/location for 2013

ENCLOSURES: • Calendar (February, April, June, August, October, December)

OTHER MATERIAL RELATED TO ITEM: None

ISSUE:

In order to facilitate planning, the Evaluation Committee will set its calendar (dates and locations) for the 2013 meetings. Traditionally, Committees meet in the months when there is no Commission meeting.