

X INFORMATION

TAB SECTION: 4

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DATE OF MEETING: 08/22/13

PREPARED BY: Geary/Mills

DATE MATERIAL PREPARED: 08/5/13

AGENDA ITEM: Report Out from Community Program Planning Evaluation Workgroup

ENCLOSURES: None

OTHER MATERIAL RELATED TO ITEM: None

ISSUE:

The Evaluation Committee members have formed small workgroups to review and discuss current, completed and forthcoming evaluation reports. The Community Program Planning (CPP) Process Workgroup met to review and provide feedback to contractors Resource Development Associates (RDA) on their draft *Report of Research Design and Data Collection Training Plan* (Deliverable 1). Specifically, the strengths and weaknesses of the research questions, research methods and tools, and overall research approach were discussed. Feedback was provided to RDA for consideration. The final *Report of Research Design and Data Collection Training Plan* (Deliverable 1) was due July 31, 2013. Staff Member Ashley Mills, M.S. will report out the highlights of this discussion to the Evaluation Committee.