

INFORMATION

TAB SECTION: 1

  x   ACTION REQUIRED

DATE OF MEETING: 4/25/13

PREPARED BY: Bradley

DATE MATERIAL PREPARED: 4/15/13

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**AGENDA ITEM:** Consider Recommendation to Authorize Executive Director to Enter into a Contract Not to Exceed \$200,000 for the Assessment and Improvement of Innovation Program Evaluations

**ENCLOSURES:**

- Innovation Evaluation Contract Scope of Work Outline
- Slides: Recommendation to Authorize Executive Director to Enter into Contract focused on Assessment and Strengthening of Innovation Program Evaluations

**OTHER MATERIAL RELATED TO ITEM:** None

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**ISSUE:**

The continued implementation of evaluation is an important priority identified in the 2011, 2012, and 2013 Mental Health Services Oversight and Accountability Commission (MHSOAC) Work Plans. At the September 27, 2012 MHSOAC meeting, the Commission approved recommendations regarding priorities for use of evaluation funding for Fiscal Year 2012/13, including an assessment of Innovative Program evaluations planned or carried out by counties throughout the state. To implement this evaluation, the MHSOAC released a Request for Proposals (RFP). The competitive bid selection process is now complete. Unfortunately, the process resulted in the receipt of two proposals that both failed to pass the second stage of the scoring process described within the RFP. In addition, the funds that were previously approved by the Commission to be set aside for this project need to be encumbered prior to June 30, 2013, in order to avoid reversion. This issue limited our ability to consider release of a second RFP. As such, alternative methods for completing this important work have been considered.

At this time, the MHSOAC is requested to authorize the Executive Director to enter into a contract for not more than \$200,000 for the assessment and improvement of Innovation Program Evaluations. Highlights of the qualifications of the contractor will be presented at the April 25, 2013 Commission Meeting.

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**PROPOSED MOTION:**

1. Authorize the Executive Director to execute a contract for not more than \$200,000 to complete the Scope of Work focused on the assessment and improvement of Innovation Program Evaluations.