

X INFORMATION

AGENDA ITEM: 4

___ ACTION REQUIRED:

DATE OF MEETING: 03/20/14

PREPARED BY: Best

DATE MATERIAL
PREPARED: 03/11/14

AGENDA ITEM: Discussion on Protocols for the Committee Presenting to the Commission on the Use of MHSA Administrative Funds

ENCLOSURES:

- Presentation Report on Department of Developmental Services
- Presentation Report on the Military Department
- Presentation Report on Administrative Office of the Courts

OTHER MATERIAL RELATED TO ITEM: None

Three state entities that receive MHSA administrative funds have made presentations to the Financial Oversight Committee.

In its Charter for 2013, the Financial Oversight Committee is committed to learn about how MHSA administrative funds are being used and to know more about how these funds promote the principles and practices of the MHSA. The Chair would like the Committee to develop a way to package these materials so that they can be presented to the Commissioner.

To date, the Committee has heard from three state departments and subsequent to these presentations, has decided that it needs to perform follow-up activities related to the information it has received:

- Department of Developmental Services (Presented August 1, 2013)
- Military Department (Presented August 1, 2013)
- Administrative Office of the Courts (Presented October 23, 2013)

The Committee is committed to developing a protocol to prepare the materials in a way that will be informative to the Commission. Prior to each of the presentations the MHSOAC staff has prepared background information on the funding activities for the respective entity and a little background information on how the funds were intended to be used. After the presentation a write-up is prepared and will be included as follow-up item in the subsequent committee meeting.

Next Steps:

In order for the Commission to fulfill its oversight responsibility in the law, how should the Financial Oversight Committee prepare its reporting documents and how will it provide this information to the Commission?