



**CULTURAL & LINGUISTIC COMPETENCE  
 TECHNICAL RESOURCE GROUP**

**June 25, 2008**

**San Jose, California**

**Minutes**

**CLCTRG:** Chair, Linford Gayle

**Committee Members:** Jo Ann Johnson, Stacie Hiramoto, Gaines Lyons, Rachel Guerrero, Mathew Mock, Oscar Wright, Sergio Aguilar-Gaxiola, Andie Martinez – (Nancy Carter attempted to call-in but was unable to do so due to telephone connection difficulties.)

**OAC Staff:** Earl Green, Beverly Whitcomb, Ann Collentine, Jose Oseguera, Keely LeBas, Yee Xiong

**Attendees:** Marie Fuentes, Santa Clara County DMH

Discussion Topics	Highlights	Next Steps	Person(s) responsible	Timeline
Minutes from 04/23/08 CLCTRG meeting	Minutes from 05/28/08 CLCTRG meeting in Sacramento were reviewed and approved.			

<p>CLCTRG Chair discussion</p>	<p>CLCTRG Chair, Linford Gayle, introduced the topic of his role as Chair of the CLCTRG and his role as Chair of the MHSOAC. Highlights of this discussion:</p> <ul style="list-style-type: none"> <li>• Conflicting roles</li> <li>• Limited mobility relative to other Committee's and TRG's</li> <li>• Chair and Vice-Chair positions for the CLCTRG need to be addressed by the Commissioner's</li> <li>• The CLCTRG is the backbone for the MHSOAC Commissioner's relative to cultural and linguistic competency</li> <li>• Chairman Gayle will continue as Chair for both the CLCTRG and the MHSOAC until he is replaced.</li> <li>• Possibility of recruiting Commissioners to sit on CLCTRG and other Committees when new Commissioners are appointed or rotated out.</li> </ul>	<p>Continued discussions with the MHSOAC Commissioners on participating as members of the TRG's and Committee's as well as serving as Chair and Vice-Chairs.</p>	<p>Linford Gayle</p>	<p>No timeline established</p>
<p>CLCTRG Discussion on draft language for meetings and attendance</p>	<p>The CLCTRG sub-committee on Membership, Responsibilities and Attendance continued the discussion on membership, roles, expectations and responsibilities for members and individuals expressing a desire to sit/participate on the CLCTRG.</p> <p>A draft "thank you" letter was presented to the CLCTRG in acknowledgement and recognition of members who have participated as members and have expressed a desire to vacate their positions on the CLCTRG.</p>	<p>MHSOAC staff will coordinate a conference call or face to face meeting with the Sub-committee during the month of July to finalize recommendations to CLC Committee.</p> <p>Staff will work with Sub-committee Lead, Stacy Hiramoto to finalize for CLCTRG approval at July meeting.</p>	<p>Sub-committee members:  Stacie Hiramoto  Andie Martinez  JoAnn Johnson</p> <p>MHSOAC staff:  Earl Green</p>	<p>July 23, 2008  CLC  Committee meeting in Sacramento</p>

<p>Disparities – Terms and Definitions: unserved, underserved and inappropriately served</p>	<p>Rachel indicated that she was still working on the paper of terms and definitions for unserved, underserved and inappropriately served communities and their impact when describing health disparities in California’s multicultural communities. Dr. Sergio Aguilar-Gaxiola volunteered to assist her with her paper.</p> <p>Rachel requested that this item be forwarded to the July ’08 meeting in Sacramento.</p> <p>CLC Committee members agreed that this paper needs to be completed and a product returned to the MHSOAC Commissioner’s.</p>	<p>Paper to be reviewed prior to the July ’08 meeting and then CLC Committee members will have the opportunity to discuss during the July ’08 meeting.</p>	<p>Rachel Guerrero, Office of Multicultural Services</p>	<p>July 23, 2008 CLC Committee meeting in Sacramento</p>
<p>REMHDCO: follow-up.</p>	<p>Stacy Hiramoto confirmed that she had received a written response from DMH relative to the REMHDCO concerns about the lack of inclusion of cultural in linguistic competency in the Statewide Client and Family Technical Resource Center RFP. She had initially presented these concerns during the June ’08 CLCTRG meeting and again during the public comment period at the June ’08 MHSOAC Commissioner’s meeting.. She indicated that she was appreciative of the response and satisfied that DMH had responded to REMHDCO’s concerns.</p>	<p>None</p>		

<p>Native American follow-up discussion</p>	<p>A brief summary of the 05/30/08 meeting was presented by the Chair, Linford Gayle, with support provided by MHSOAC staff. A copy of the minutes from that meeting was provided to all CLC Committee members prior to the CLC Committee meeting via member packets.</p> <p>A follow up meeting with Connie Reitman-Solas, Executive Director of the Inter-Tribal Council of California and Kelvin Lee was proposed for the month of June '008.</p>	<p>Follow-up meeting with ITCC and Kelvin Lee with an update on future endeavors with the Native American community.</p> <p>MHSOAC staff to provide CLC Committee members a copy of the initial statement of concerns from the 01/23/08 CLTRG meeting and a copy of the "Critical Elements for Native American Communities presented by Ms. Reitman-Solas at the 05/30/08 meeting.</p>	<p>Kelvin Lee</p> <p>Earl Green</p>	<p>July 23, 2008 CLC Committee meeting in Sacramento</p> <p>July 23, 2008 CLC Committee meeting in Sacramento</p>
<p>Proposed Agenda items for July 23, 2008 meeting</p> <p><b>Meeting adjourned at approximately 1:32 pm</b></p>	<p>Cultural and Linguistic Competence Technical Resource Group (now called Committee) – Workplan</p> <p>Several Committee members suggested that MHSOAC staff look into the possibility of a Retreat or Strategic Planning meeting sometime within the next 90 days.</p>	<p>MHSOAC staff working on developing a power point for discussion purposes.</p> <p>MHSOAC staff to examine the possibilities and report back to the CLC Committee.</p>	<p>Earl Green</p> <p>Earl Green</p>	<p>July 23, 2008 CLC Committee meeting in Sacramento</p>

