



**CLIENT & FAMILY LEADERSHIP COMMITTEE**

**Meeting Minutes Draft**

**February 26, 2009**

Capitol East End Complex, Phone Conference & Meeting  
Sacramento, CA 95811

**Chairs:** Eduardo Vega, Darlene Prettyman

**Members Present:** Khatera Aslami, Donna Lynn Barry, Carmen Diaz, Tracy Love

**Members attended by phone:** Jamy Garcia, Cynthia Gill, Shannon Jaccard, Cheryl Maxson, David Weikel, Jorge Wong, Sally Zinman

**Guest by Phone:** Steve Leoni **Guests Present:** Patty Gainer, Michael Wilkins

**Staff:** Deborah Lee, Ann Wangberg, Filomena Yeroshek, Sheri Whitt

Agenda Item	Discussion	Responsible For follow-up
Introductions	<ul style="list-style-type: none"> <li>➤ Due to the budget crises and state travel restrictions, the meeting location changed to Sacramento, many members participated by phone, and the meeting was shortened to two hours.</li> <li>➤ Attendees were introduced</li> <li>➤ Filomena Yeroshek, council for the MHSOAC, introduced herself and her role.</li> </ul>	
Approval Agenda & January Minutes	<ul style="list-style-type: none"> <li>➤ The agenda was approved as amended; a Public Comment segment was added to agenda format.</li> <li>➤ January Minutes were approved as amended.</li> </ul>	

<p>Parking Lot Update</p>	<ul style="list-style-type: none"> <li>➤ Darlene Prettyman reviewed issues assigned to the Parking Lot.</li> <li>➤ Two Members noted non-reimbursement of past Travel Expense Claims; because of the State budget situation, lengthy delays in payment of travel claims are anticipated.</li> </ul>	<p>Darlene Prettyman, Staff</p>
<p>Charter Adoption</p>	<ul style="list-style-type: none"> <li>➤ Deborah Lee explained the MHSOAC Chairs' recent request that each Committee present Charters at the February MHSOAC Meeting.</li> <li>➤ Eduardo Vega noted that each Committee's Charter is to include the common MHSOAC Guiding Principles for all committees. Current language is not consistent and Deborah Lee will change.</li> <li>➤ Members offered various language as well as substantive changes for consideration.</li> <li>➤ Adopted: The CFLC adopted its Charter as a living document that they CFLC may augment later.</li> </ul>	<p>Darlene Prettyman, Eduardo Vega, &amp; Deborah Lee</p>
<p>Mission &amp; Vision Statement</p>	<ul style="list-style-type: none"> <li>➤ The Draft Mission and Vision statements were scrutinized for how accurately they reflected the Committee's previous discussions and the CFLC's hopes for mental health transformation.</li> <li>➤ Members suggested alternative language to 'serious barriers to mental health' and 'serious' as it relates to mental illness.</li> <li>➤ Members discussed the pros and cons of replicating MHSA language in CFLC Vision and Mission.</li> <li>➤ The Draft Vision and Mission Statements were amended to replace 'serious' with 'significant' and to add 'linguistic' in the section on diversity.</li> <li>➤ The CFLC Vision and Mission Statement were adopted as amended.</li> </ul>	<p>Mission &amp; Vision Statement</p>
<p>Workplan</p>	<ul style="list-style-type: none"> <li>➤ The Draft Workplan was presented and discussed. Some additions suggested include: <ul style="list-style-type: none"> <li>• Advise on Workforce Education and Training, with a focus on employment for clients and families/parents</li> <li>• Development of MHSOAC Public Comment Procedures and follow-up</li> <li>• Development or comment on MHSA Issue Resolution</li> </ul> </li> <li>➤ The pros and cons of MHSOAC Committees being the preferred location for future Public Comment as suggested by Chair Andrew Poat was discussed.</li> </ul>	<p>Darlene Prettyman, Eduardo Vega, &amp; Deborah Lee</p>

Public Comment	<ul style="list-style-type: none"> <li>➤ The oversight and accountability for client/family employment within MHSA needs attention; CFLC should keep track of statistics related to client and family employment in MHSA-funded activities and establish guidelines.</li> <li>➤ CFLC should promote stipends for MHSA participation and leadership from clients and family members.</li> <li>➤ CFLC is the conscience of the MHSAOAC about all the other things they could and should be doing to, among other thing, ensure a valid stakeholder process.</li> <li>➤ Nothing is more important than insuring that what gets brought up from clients and family members is acted upon. One theme is that people getting up feel that they don't have enough time or they get cut off or that nothing happens. After many years of hearing the same issues, it would be exciting for CFLC to take this on.</li> </ul>	
Adjournment & Next Steps	<ul style="list-style-type: none"> <li>➤ Finalize the CFLC Workplan, including timeline - Deborah Lee</li> <li>➤ Develop response to stakeholder engagement section of draft MOU</li> <li>➤ Develop response to draft DMH issue resolution process</li> </ul>	Darlene Prettyman and Eduardo Vega

<p><b><u>CFLC Parking Lot</u></b></p> <ul style="list-style-type: none"> <li>❖ Discuss value of using committee as primary vehicle for stakeholder input – CFLC</li> <li>❖ Address issue of client and family/parent representation on all MHSAOAC committees – CFLC</li> <li>❖ Address stigma and discrimination statewide project – Cynthia Gill and CFLC</li> <li>❖ Lived Experience Position Paper – staff summarize existing work<sup>1</sup>, CFLC</li> <li>❖ Review conflict of interest policies which might affect members of this committee - staff</li> <li>❖ Ensure proper reimbursements, within limits of what is possible given State budget and policies - staff</li> <li>✓ Present issue resolution procedure – Bev Whitcomb</li> <li>❖ Create links with and schedule presentation by Working Well Together</li> <li>❖ Re-schedule presentation by Oscar Wright</li> <li>❖ Create a CFLC Glossary of terms</li> <li>❖ Schedule presentation from Dan Fisher</li> </ul>
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<sup>1</sup> Steve Leoni referred to useful web-based material on this subject.

- ❖ Schedule presentation by and conversation with Central Valley Health Policy Institute on Stakeholder Input \*
- ❖ Discuss best practices for MHSOAC Public Comment
- ❖ Create and expand links to other MHSOAC committees
- ❖ Compare CFLC and CLC visions and missions
- ❖ Consider if CFLC wants to recommend to MHSOAC to change or add to principles for all its committees

*\*Added after meeting*

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