

INFORMATION

TAB SECTION: 4

 X ACTION REQUIRED

DATE OF MEETING: 8/27/09

PREPARED BY: Whitcomb, Yeroshek

DATE MATERIAL PREPARED: 8/14/09

AGENDA ITEM: MHSOAC Strategic Direction:

1. Amend Rules of Procedure
 - Add Operations Committee to Rule 5.1
2. Operations Committee Membership
3. MHSOAC Performance Dashboard

ENCLOSURES:

- Proposed amendment to Rule 5.1, MHSOAC Rules of Procedure
- Operations Committee Charter, adopted by MHSOAC July 23, 2009
- MHSOAC Performance Dashboard, August 2009

OTHER MATERIAL RELATED TO ITEM:

Issues:

1. Amend Rules of Procedure to add Operations Committee to Rule 5.1

At the July 23, 2009 meeting, the Commission adopted the following two motions:

- **Motion:**
The Commission adopts the proposed Executive Committee Charter with the following amendments:
 1. Change the name from Executive to Operations Committee
 2. Add the following as the 4th principal, "The Committee is not authorized to take policy positions on behalf of the Commission."
- **Motion:**
The Commission requests the proposed amendment to Rule 5.1 of the Rules of Procedure regarding the Operations Committee to be brought back to the August 2009 meeting.

The proposed amendment to Rule 5.1 of the MHSOAC Rules of Procedure is enclosed. The revised charter for the MHSOAC Operations Committee is also enclosed.

2. Operations Committee Membership

The Commission requested that staff propose an Operations Committee membership for vote by the MHSOAC at the August 2009 meeting. The enclosed Operations Committee charter includes a proposed membership of the Chair and Vice Chair of the MHSOAC and the Chair from each MHSOAC Committee.

At the July meeting, Commissioners expressed the following concerns regarding the membership of the Operations Committee:

- Membership should include one designated representative from each of the five standing committees
- The Operations Committee should have client and family member representation
- The vote for the Operations Committee membership should be done by a role call vote

Key Question:

What should be the composition of the Operations Committee? The recently adopted Operations Committee Charter includes the Chair from each of the five standing MHSOAC Committees plus the Chair and Vice Chair of the Commission. The Commission may want to consider including a seat for a client and a family member on this Committee. This would increase the committee in the charter by one more commissioner, bringing the total of this committee to six members. (This assumes that the Chair or Vice Chair of the CFLC will fill the slot for either a client or family member.)

3. MHSOAC Performance Dashboard

The enclosed MHSOAC Performance Dashboard reflects the Commission’s goals, objectives and activities at-a-glance for 2009. This document will be provided at each meeting for your information.

Proposed Motion:

Adopt the proposed amendment to Rule 5.1 of the MHSOAC Rules of Procedure

Proposed Motion:

Adopt the proposed Operations Committee membership to include the following members:

- 1. Chair of the Mental Health Services Committee***
- 2. Chair of the Mental Health Funding & Policy Committee***
- 3. Chair of the Evaluation Committee***
- 4. Chair of the Cultural and Linguistic Competence Committee***
- 5. Chair of the Client and Family Leadership Committee (either client or family member)***
- 6. Commissioner who represents either client or family member***