



Process for Hiring MHSOAC Executive Director

- 1. Closed session: MHSOAC meeting - June 25, 2009**
 - Adopt Executive Director job description informed by MHSOAC charter
 - Establish recruitment & selection process
 - Chair & Vice Chair will lead – Commissioners TBD
 - Recruitment
 - First round (Paper Screen)
 - Interviews
 - Second interviews
 - Finalists to Commission closed session
- 2. Recruitment: 6/25/09 through 8/31/09**

Disseminate recruitment materials and advertising for position. Chair and Vice Chair appoint Selection Committee. Selection Committee establishes standards for candidate review.
- 3. Paper Screen: 9/1/2009 – 9/08/2009**

Selection Committee screens applications. Applications that meet the standards are scheduled for interviews.
- 4. Interviews: September 23, 2009 (Santa Ana)**
- 5. Second Interviews: October 8, 2009 (Sacramento)**
- 6. Lead candidate(s) review: MHSOAC Executive Session - October 22, 2009**
- 7. November 19, 2009. Closed session- MHSOAC.** Final decision regarding recommendation to Governor on selection of Executive Director