

INFORMATION

TAB SECTION: 8

 X ACTION REQUIRED

DATE OF MEETING: 6/25/09

PREPARED BY: Whitt, Whitcomb,
Yeroshek

DATE MATERIAL PREPARED: 6/16/09

AGENDA ITEM: Adopt Executive Committee Charter

ENCLOSURES: • MHSOAC Draft Executive Committee Charter

OTHER MATERIAL RELATED TO ITEM: See Draft Rules of Procedure behind Tab 3 of this packet

Issue

During the discussion of the Rules of Procedure at the May 2009 MHSOAC meeting, the MHSOAC instructed staff to prepare a draft Executive Committee charter for discussion and possible adoption. That draft charter is enclosed.

Background

The draft Rules of Procedure (enclosed behind Tab 3) includes an Executive Committee within the committee structure described on page 15. Staff will be asking several Boards and Commissions how their Executive Committees function and will bring that information to the meeting.