



Client and Family Leadership Committee Committee Member Expectation and Responsibilities

The purpose of the Client and Family Leadership Committee (CFLC or Committee) is to advise the MHSOAC on the perspective of those affected by mental illnesses and their family members. As such, the Committee is comprised of clients/consumers of mental health services (including prevention and early intervention), parents of children with serious emotional disorders or other mental health challenges, and family members of clients. This Committee serves the Mental Health Services Act's requirements for the specific input in MHSA policy and planning of clients/consumers, parents and other family members, and caregivers of people from traditionally unserved, underserved and inappropriately served communities.

Committee Member Duties include:

- Attend a minimum of 75% of CFLC meetings in person or by teleconference, including at least one in person per calendar year
- Attend at least one MHSOAC general meeting per year in person
- Contribute to CFLC work products as requested, including research, review, feedback and writing recommendations, position papers, etc.
- Participate and communicate with CFLC members between meetings on Committee business and/or work products, as requested
- Participate and contribute in workgroups, subcommittees etc. as possible when and where these are created and convened by the CFLC
- Advance the vision, goals and work of the CFLC

Where CFLC members recognize a challenge in meeting these they should inform the Committee Co-chairs as soon as possible. If members are determined by the Co-chairs to be unable to meet their obligations they may be asked, in collaboration with the OAC staff, to step down from their seat in order to preserve the functional capacity of the Committee.

Effective Communication: A key responsibility of all members is to create a Committee "culture" that facilitates discussion, learning and work together. Members of the CFLC have a wide range of experiences and perspectives.. Central to the CFLC's functioning is the need to listen respectfully to each other, learn from each other's experiences and strive to reach consensus, when possible.

Expenses for necessary travel will be reimbursed; however, other compensation is not available. Professional and support staff services will assist Co-Chairs and Committee members to carry out their responsibilities.