

## January 2010

### Commission Agenda:

- Chair/Vice Chair Elections
- Financial Report Presentation
- CFLC Public Comment Presentation
- Adopt PEI Statewide Program Guidelines
- Delegated Authority Approval (PEI/INN Plans, Annual Updates, PEI Prudent Reserve)
- 2 PEI Plan Approvals
- 3 INN Plan Approvals

### Committees:

#### Client and Family Leadership Committee

- Charter Development
- Present Public Comment recommendations

#### Cultural and Linguistic Competence Committee

- Charter Development
- Establish workgroup to determine ethnic communities to invite to committee meetings
- Disparities data request

#### Evaluation Committee

- Charter Development
- Scope of Work development for Comprehensive Evaluation -- Phase I

#### Funding and Policy Committee

- Charter Development
- Present Financial Report to MHSOAC

#### MHSOAC Services Committee

- Charter Development
- Adopt Draft Guidelines

#### Plan Review / Other:

- 8 PEI Prudent Reserve

## January 2010 (Continued)

### Communications:

- MHSOAC Press Release
- Coordinate Stakeholder Workshop
- Website Development
- Newsletter research and writing
- 5<sup>th</sup> Anniversary Video

## 2010 Calendar

### February 2010

#### Commission Agenda:

- Approve Proposed Charters
- Adopt 2010 Work Plan
- Adopt 2010 Calendar/Timeline
- 2 PEI Plan Approvals
- 2 INN Plan Approvals
- Adopt Rules of Procedure changes

#### Committees:

##### Client and Family Leadership Committee

- Propose Charter
- Eduardo Presents CFLC PowerPoint
- Convene in various communities around California

##### Cultural and Linguistic Competence Committee

- Propose Charter
- Assess data from PEI Annual updates for mental health disparities and make recommendations
- Develop disparities matrix
- Convene workgroup to choose locations

##### Evaluation Committee

- Propose Charter
- Scope of Work development for Comprehensive Evaluation -- Phase I
- Collaborate with California Mental Health Planning Council to prioritize performance indicators
- Commence literature search on nationwide prevention indicators

##### Funding and Policy Committee

- Propose Charter
- Propose Committee membership

##### MHSOAC Services Committee

- Propose Charter
- Finalize Statewide Guidelines

##### Plan Review / Other:

- 3 PEI plans in review
- 6 INN plans in review
- 12 PEI Prudent Reserve requests to be approved

### February 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website Launch
- Newsletter research and writing
- Social marketing project

## 2010 Calendar

### March 2010

#### Commission Agenda:

- 3 PEI Plan Approvals
- 3 INN Plan Approvals
- Commissioner Vega Presents CFLC PowerPoint

#### Committees:

##### Client and Family Leadership Committee

- Presentation on CFLC perspectives, history and priorities
- Commence quality improvement data collection
- Convene meeting with CLCC to address stakeholder process on local community program planning
- Commence work on Client and Family Involvement Report
- Commence staff discussions to provide recommendations for the development of a separate structure for consultation of government and stakeholder and leadership organizations at MHSOAC meetings

##### Cultural and Linguistic Competence Committee

- Consult with the Mental Health Services Committee, DMH, JPA and other entities developing multi-county or statewide projects on racial, ethnic, cultural and linguistic aspects of statewide projects that are received
- Engage ethnic communities

##### Evaluation Committee

- Scope of Work development for Comprehensive Evaluation -- Phase I
- Explore usability of California Health Interview Survey (CHIS) questions and data to MHSOAC outcomes
- Collaborate with California Mental Health Planning Council to prioritize performance indicators
- Review nationwide prevention indicators

##### Funding and Policy Committee

- Continue development of the Financial Report
- Monitor the State Budget and its impact on Proposition 63 and community mental health funding

##### MHSOAC Services Committee

- Evaluation discussion on Phase I
- Review and comment on proposed PEI and INN regulations

##### Plan Review / Other:

- 5 PEI plans in review
- 3 Annual Updates (all will include PEI and INN plans and/or updates)
- 12 PEI Prudent Reserve requests in review
- 6 INN plans in review
- Prepare Annual Update FAQ's
- Convene Student Mental Health Initiative meeting on behalf of the MHSOAC

### March 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website Launch
- Newsletter research and writing

## 2010 Calendar

### April 2010

#### Commission Agenda:

- 3 PEI Plan Approvals
- 5 INN Plan Approvals
- Update on Student Mental Health Initiative

#### Committees:

##### Client and Family Leadership Committee

- Visit communities around California
- Continue discussions on the stakeholder process
- Collect data for quality improvement
- Development of Client and Family Involvement Report
- Provide recommendations for the development of a separate structure for consultation of government and stakeholder and leadership organizations at MHSOAC meetings

##### Cultural and Linguistic Competence Committee

- Monitor Statewide projects

##### Evaluation Committee

- Scope of Work development for Comprehensive Evaluation -- Phase I
- Explore usability of California Health Interview Survey (CHIS) questions and data to MHSOAC outcomes
- Review RDA summary on MHSOAC funded research (e.g., Petris Center) to determine what MHSOAC related studies have already been conducted and what results they have found
- Review nationwide prevention indicators

##### Funding and Policy Committee

- Continue development of the Financial Report
- Monitor the State Budget and its impact on Proposition 63 and community mental health funding

##### MHSOAC Services Committee

#### Plan Review / Other:

- 25 Annual Updates (all will include PEI and INN plans and/or updates)
- 12 Prudent Reserve requests in review

### April 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website development
- April Newsletter released
- Social marketing project

## 2010 Calendar

### May 2010

#### Commission Agenda:

- 3 INN Plan Approvals
- 2 PEI Plan Approvals
- 1 Statewide Program Approval
- Present Update on Financial Report (reflecting May Revise)

#### Committees:

##### Client and Family Leadership Committee

- Compile data for quality improvement forms
- Development of Client and Family Involvement report

##### Cultural and Linguistic Competence Committee

- Begin work on developing CLCC training for Commission and staff

##### Evaluation Committee

- Scope of Work development for Comprehensive Evaluation -- Phase I
- Review RDA summary on MHSA funded research (e.g., Petris Center) to determine what MHSA related studies have already been conducted and what results they have found
- Review nationwide prevention indicators
- Review and comment on RDA's draft recommendations and directions contained in the MHSA Evaluation Phase II Scope of Work Report

##### Funding and Policy Committee

- Update the Financial Report to reflect the Governor's May Revision
- Monitor the State Budget and its impact on Proposition 63 and community mental health funding

##### MHSOAC Services Committee

- Review proposed PEI/INN Regulations and make recommendations to the Commission

##### Plan Review / Other:

- 30 Annual Updates (all will include PEI and INN plans and/or updates)
- 2 Statewide Program Plans in review
- 12 Prudent Reserve requests in review

### May 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website maintenance
- Newsletter research and writing

## 2010 Calendar

### June 2010

#### Commission Agenda:

- 2 Statewide Program Approvals
- Adopt letter to DMH with comments on proposed PEI/INN Regulations

#### Committees:

##### Client and Family Leadership Committee

- Visit Communities around California
- Public Comment Training
- CFLC report on responses from quality improvement forms
- Finalize Client and Family Involvement Report
- Services Committee and CFLC will work together to analyze the design of PEI Suicide prevention and the Student Mental Health initiative
- Discuss PEI Stigma and Discrimination data

##### Cultural and Linguistic Competence Committee

- Monitor disparity data from PEI Plans
- Develop CLCC training for Commission and staff
- Provide update to MHSOAC on collaborative efforts of CLCC, MHPC, CMHDA Ethnic Services and Social Justice Advisory Committee

##### Evaluation Committee

- Completion: Scope of Work – Comprehensive Evaluation -- Phase I
- Review RDA summary on MHSA funded research (e.g., Petris Center) to determine what MHSA related studies have already been conducted and what results they have found
- Analyze RDA's findings regarding data quality, timelines, and efficiency -- discuss next steps.
- Inform the MHSOAC regarding the final Scope of Work Report by MHSOAC
- Review and comment on draft Request for Proposal (RFP)

##### Funding and Policy Committee

- Engage in the 2010/11 Planning Estimate Process

##### MHSOAC Services Committee

#### Plan Review / Other:

- 2-5 Statewide Programs Plan in review
- 20 Annual Updates (all will include PEI and INN plans and/or updates)
- 12 PEI Prudent Reserve requests in review

### June 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website maintenance
- Newsletter research and writing

## 2010 Calendar

### July 2010

#### Commission Agenda:

- 2 Statewide Programs Approval
- Adopt 2010/11 Planning Estimates for PEI and Innovations
- CFLC Report on Client and Family Involvement (First read)

#### Committees:

##### Client and Family Leadership Committee

- Finalize Report on Client & Family involvement
- Finalize stakeholder reports on local community program planning
- Discuss recommendations to increase parent/caregiver and family involvement in mental health services and supports
- Services Committee and CFLC draft recommendations regarding the design of PEI Suicide prevention and the Student Mental Health initiative
- Analyze PEI Stigma and Discrimination data
- CFLC analyze responses from Q1 Forms

##### Cultural and Linguistic Competence Committee

- Finalize CLCC training to MHSOAC and staff

##### Evaluation Committee

- RFP development for MHSA Evaluation Phase II Contractor
- Review RDA summary on MHSA funded research (e.g., Petris Center) to determine what MHSA related studies have already been conducted and what results they have found
- Provide consultation to MHSOAC Services Committee on what data to collect in regards to PEI services that are relevant to determine progress of MHSA programs and projects
- Collaborate with the MHSOAC Services Committee to recommend appropriate use of PEI Annual Update data and future PEI and Innovation data needs
- Inform the MHSOAC regarding the final Scope of Work Report by MHSOAC
- Review and comment on draft Request for Proposal (RFP)

##### Funding and Policy Committee

- Engage in the 2010/11 Planning Estimate Process
- Prepare Presentation on 2010/11 Enacted State Budget

##### MHSOAC Services Committee

- Establish joint Subcommittee with Evaluation and Policy/Funding

##### Plan Review / Other:

- 2-5 Statewide Programs in review
- Preparation of 2011/12 Annual Update Guidelines for PEI and INN
- Preparation of Revenue and Expenditure Guidelines for PEI and INN

### July 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website maintenance
- July Arts Newsletter Released

## 2010 Calendar

### August 2010

#### Commission Agenda:

- 2 Statewide Programs Approval
- Presentation on 2010/11 Enacted State Budget
- Cultural and Linguistic Competence Training
- CLFC Report on Local Community Program Planning (First read)
- CFLC Report on Client and Family Involvement (Second read)

#### Committees:

##### Client and Family Leadership Committee

- Finalize PEI Stigma and Discrimination data
- Finalize recommendations to increase parent/caregiver and family involvement in mental health services and supports
- Services Committee and CFLC will finalize recommendations regarding the design of PEI Suicide prevention and the Student Mental Health initiative
- CFLC finalize responses from Q1 Forms
- Analyze stakeholder process recommendations

##### Cultural and Linguistic Competence Committee

- Arrange for Cultural and Linguistic Competence training to MHSOAC and staff
- Finalize CLCC Matrix

##### Evaluation Committee

- RFP development for MHSA Evaluation Phase II Contractor
- Review RDA summary on MHSA funded research (e.g., Petris Center) to determine what MHSA related studies have already been conducted and what results they have found
- Provide consultation to MHSOAC Services Committee on what data to collect in regards to PEI services that are relevant to determine progress of MHSA programs and projects
- Collaborate with the MHSOAC Services Committee to recommend appropriate use of PEI Annual Update data and future PEI and Innovation data needs

##### Funding and Policy Committee

- Finalize 2010/11 State Budget Presentation (Enacted State Budget)
- Monitor the State Budget and its impact on Proposition 63 and community mental health funding

##### MHSOAC Services Committee

- Discuss framework for Training and Technical Assistance

##### Plan Review / Other:

- 2-5 Statewide Programs in review
- Preparation of 2011/12 Annual Update Guidelines
- CLCC coordinates with Plan Review
- Revenue and expenditure guideline preparation

### August 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website maintenance
- Newsletter research and writing

## 2010 Calendar

### September 2010

#### Commission Agenda:

- 2 Statewide Programs Approval
- CLCC Matrix
- CFLC Report on Local Community Program Planning (Second read)
- CFLC Report on responses from Q1 Forms

#### Committees:

##### Client and Family Leadership Committee

- Report on Collaboration Efforts
- Finalize report on PEI Stigma and Discrimination
- Provide recommendations to increase parent/caregiver and family involvement in mental health services and supports
- Services Committee and CFLC will make recommendations regarding the design of PEI Suicide prevention and the Student Mental Health initiative
- Analyze stakeholder process recommendations
- Visit communities around California

##### Cultural and Linguistic Competence Committee

- Provide update to MHSOAC on collaborative efforts of CLCC, MHPC, CMHDA Ethnic Services and Social Justice Advisory Committee

##### Evaluation Committee

- RFP development
- Review RDA summary on MHSA funded research (e.g., Petris Center) to determine what MHSA related studies have already been conducted and what results they have found
- Provide consultation to MHSOAC Services Committee on what data to collect in regards to PEI services that are relevant to determine progress of MHSA programs and projects
- Collaborate with the MHSOAC Services Committee to recommend appropriate use of PEI Annual Update data and future PEI and Innovation data needs

##### Funding and Policy Committee

##### MHSOAC Services Committee

- Adopt framework for Training and Technical Assistance for presenting to full Commission

##### Plan Review / Other:

- 2-5 Statewide Programs in review
- Finalize 2011/12 Annual Update Guidelines for PEI and INN

### September 2010 (Continued)

#### Communications:

- MHSOAC press release
- Website maintenance
- September newsletter release

## 2010 Calendar

### October 2010

#### Commission Agenda:

- 2 Statewide Programs Approval
- CFLC PEI Stigma and Discrimination Report (First read)
- MHSOAC Chair/Vice Chair Elections
- CFLC will provide recommendations regarding PEI Suicide Prevention and the Student Mental Health Initiative

#### Committees:

##### Client and Family Leadership Committee

- Visit communities around California
- Finalize stakeholder process recommendations

##### Cultural and Linguistic Competence Committee

- Invite cultural and ethnic communities to discuss perspectives
- Committee Chair selections

##### Evaluation Committee

- Review RDA summary on MHSA funded research (e.g., Petris Center) to determine what MHSA related studies have already been conducted and what results they have found
- Provide consultation to MHSOAC Services Committee on what data to collect in regards to PEI services that are relevant to determine progress of MHSA programs and projects
- Collaborate with the MHSOAC Services Committee to recommend appropriate use of PEI Annual Update data and future PEI and Innovation data needs
- Participate and in the Contractor Bid Review and Selection process

##### Funding and Policy Committee

##### MHSOAC Services Committee

#### Plan Review / Other:

- 2-5 Statewide Projects in review
- Prepare Annual Update FAQ's

### October 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website maintenance
- Newsletter research and writing

## 2010 Calendar

### November 2010

#### Commission Agenda:

- 2 Statewide Programs Approval
- CFLC PEI Stigma and Discrimination Report (Second read)
- Committee Chair appoints Committee Chairs
- CFLC will provide recommendations regarding the stakeholder process

#### Committees:

##### Client and Family Leadership Committee

- Provide recommendations regarding the stakeholder process
- Visit communities around California

##### Cultural and Linguistic Competence Committee

- Monitor and provide updates to the MHSOAC on the DMH Office of Multicultural Services for Reducing Disparities Project

##### Evaluation Committee

- Comprehensive Evaluation Phase II Contractor selection process
- Review RDA summary on MHSA funded research (e.g., Petris Center) to determine what MHSA related studies have already been conducted and what results they have found
- Provide consultation to MHSOAC Services Committee on what data to collect in regards to PEI services that are relevant to determine progress of MHSA programs and projects
- Collaborate with the MHSOAC Services Committee to recommend appropriate use of PEI Annual Update data and future PEI and Innovation data needs

##### Funding and Policy Committee

##### MHSOAC Services Committee

- Showcase model or innovative programs for adaption or replication

##### Plan Review / Other:

- Prepare Implementation Report for Plan review (recommendations for January)
- 2-5 Statewide Programs in review
- Prepare Annual Update FAQ's

### November 2010 (Continued)

#### Communications:

- MHSOAC Press Release
- Website maintenance
- Newsletter research writing

## 2010 Calendar

### December 2010

#### Commission Agenda:

- 2 Statewide Programs Approval
- MHSOAC Teleconference meeting at 3:30 PM (12/1610)

#### Committees:

##### Client and Family Leadership Committee

- Report on responses from Q1 Forms

##### Cultural and Linguistic Competence Committee

##### Evaluation Committee

- Comprehensive Evaluation Phase II selection process
- Review RDA summary on MHSA funded research (e.g., Petris Center) to determine what MHSA related studies have already been conducted and what results they have found
- Provide consultation to MHSOAC Services Committee on what data to collect in regards to PEI services that are relevant to determine progress of MHSA programs and projects
- Collaborate with the MHSOAC Services Committee to recommend appropriate use of PEI Annual Update data and future PEI and Innovation data needs

##### Funding and Policy Committee

##### MHSOAC Services Committee

#### Plan Review / Other:

- 2-5 Statewide Programs in review

### December 2010 (Continued)

#### Communications:

- Newsletter release on January 2, 2010
- Website maintenance