

INFORMATION

TAB SECTION: 1

 X ACTION REQUIRED

DATE OF MEETING: 10/28/10

PREPARED BY: Pate, Whitcomb,
Lowder

DATE MATERIAL PREPARED: 10/13/10

**AGENDA ITEMS: Adopt Minutes of the September 23, 2010 MHSOAC Meeting
MHSOAC Calendar, October 2010
MHSOAC Dashboard, October 2010
Elect Chair/Vice-Chair for 2011
Adopt MHSOAC Committee Structure for 2011**

- Meeting Minutes from September 23, 2010
- Motions Summary from September 23, 2010
- MHSOAC Calendar, October 2010
- MHSOAC Performance Dashboard, October 2010
- Proposed 2011 Core Committee Membership chart

OTHER MATERIAL RELATED TO ITEMS:

Adopt Minutes of the September 23, 2010 Mental Health Services Oversight and Accountability Commission (MHSOAC) Meeting

Enclosed for your review and approval are the meeting minutes from the September 23, 2010 MHSOAC meeting. Also enclosed for your reference is the September 23, 2010 Motions Summary.

MHSOAC Calendar, October 2010

Enclosed is the MHSOAC Calendar for October 2010. This calendar incorporates the MHSOAC 2010 Work Plan priorities and provides a timeline of activities and work deliverables that will enable the Commission to accomplish and monitor its goals.

The 2010 Calendar contains:

- Commission Agenda activities, reports, presentations and plan approvals for each month for the remainder of 2010
- Committee activities and deliverables
- Plan Review forecasted activities (i.e., plan updates, plan reviews, guidelines, analysis on proposed regulations, technical assistance, etc.)
- Communication activities

MHSOAC Performance Dashboard, October 2010

Enclosed is the MHSOAC Performance Dashboard for October 2010. The Dashboard provides up-to-date information on Mental Health Services Act (MHSA) Revenues, approved county plans and funding for all five MHSA components including County Services Supports (CSS) housing and approved funding for Prevention and Early Intervention (PEI) statewide programs. The purpose of the Dashboard is to provide the MHSOAC with an overview of Commission's goals and objectives. The Performance Dashboard is updated on a monthly basis to keep the MHSOAC abreast of the status of projects and tasks that assist the Commission in fulfilling its mission.

MHSOAC Performance Dashboard, October 2010 (Continued)

The Dashboard has recently been reviewed and modified for the purpose of ensuring the information being provided is concise and reliable. Some of the changes include:

- Using source documents consistent with the MHSOAC Financial Report
- Reporting approved funding for PEI and Innovation (INN) by county and fiscal year (FY)
- Additional footnotes to clarify information
- Source documents for all information
- Reporting committee progress on charter objectives

Elect Chair/Vice-Chair for 2011

Elections for the chair and vice-chair for 2011 will be conducted at this time. The MHSOAC Rules of Procedure state that the Chair and the Vice-chair shall be elected by a majority of the voting members of the MHSOAC. The term shall be for one year.

Adopt MHSOAC Committee Structure for 2011

Background

Welfare and Institutions Code (WIC) Section 5845(d)(3) authorizes the Commission to establish technical advisory committees in order to carry out its duties. The MHSOAC Rules of Procedure state that the membership of each committee will be confirmed every other year at the January MHSOAC meeting.

The Commission currently has five standing committees, listed below. Committee chairs develop their annual charter based on the Commission’s Work Plan for that year.

1. Client and Family Leadership (CFLC)
2. Cultural and Linguistic Competence (CLCC)
3. Evaluation
4. Funding and Policy
5. Services

2010 End of Year Committee Activities

In September 2010, the leadership of each committee and its staff reviewed the committee charters for 2010 with MHSOAC leadership in order to determine accomplishments and work left to be done. Staff also reviewed current committee memberships to prepare for membership recruitment for 2011. During these discussions, several themes emerged:

- The purpose of each committee is to serve the MHSOAC to accomplish its goals. The 2011 Work Plan will provide an outline from which committee charters will be developed.

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2010 End of Year Activities (continued)

- MHSOAC staff to support committees is limited due to staff vacancies and the current freeze on hiring. In addition, the Commission's capacity to include two commissioners as chair and vice-chair on each committee is limited since the Commission currently has only 16 members.
- Committee members should act as individuals on each committee, providing perspective based on individual experience and expertise
- Representatives from the Department of Mental Health (DMH) will not be committee members; however, DMH will be invited to all committee meetings to provide technical assistance.
- Committee membership slots should reflect the composition of the MHSOAC and should also follow the membership prescribed in the MHSOAC Rules of Procedure.
- Each committee should have additional membership slots that can be filled by experts and members at large who are necessary for the committee to conduct its business. For example, the Evaluation Committee might choose to fill one of its slots with an individual with expertise in evaluation.

Proposed New Committee Membership

The MHSOAC Rules of Procedure recommend that each committee include 15 members. Staff recommend that each committee's core membership include nine prescribed slots. All committee members are appointed by the Committee Chair:

- Two people with lived experience of mental illness/psychiatric disabilities (mental health consumers or clients)
- One family member of an adult consumer
- One family member of a child with severe emotional disturbance (SED) receiving behavioral health services, or with lived experience of such in the past
- Two representatives from underserved ethnic and cultural communities
- One representative from a community-based organization (CBO)
- One mental health professional
- One representative from the California Mental Health Directors Association (CMHDA)

The chairs of each committee will also select the remaining six members. Selection will be based on committee needs (e.g., the need for a fiscal expert on the Funding & Policy Committee.)

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Proposed New Committee Membership (Continued)

Integrating clients, family members and individuals from underserved ethnic and cultural communities across all MHSOAC committees to obtain their perspectives will ensure that the Commission's overall efforts to reduce disparities is given appropriate attention within each committee's charter and will help to fully inform the committees' deliberations and subsequent recommendations made to the Commission.

Alternatives for Consideration

Staff have identified the following two options for the MHSOAC 2011 committees:

Option 1:

The existing five committees would remain in operation with the newly proposed committee membership, described above.

Option 2:

A new committee, the "Community Outreach Committee" would be formed to help the Commission change the paradigm for how it addresses disparities and to strengthen its ability to outreach to local communities and unserved and underserved populations throughout the State. In 2010, the CFLC began conducting community forums in different parts of California to obtain input from community members on how the MHSA is working in their community. Using this model, the new committee would hold quarterly community forums throughout the State to 1) foster community involvement and education; 2) develop events to assist commissioners to reach out to local communities; and 3) improve grassroots stakeholder involvement. The representatives from underserved ethnic and cultural communities from each of the other three committees would also participate in these forums, helping to frame and plan the agendas and to provide outreach.

The Evaluation, Services and Funding & Policy Committees will continue to address implementation and oversight issues to bring forward to the Commission for adoption or further action, based on the Commission's 2011 Work Plan. Ensuring that these committees have clients, family members and representatives from underserved ethnic and cultural communities will improve the Commission's insight into community issues at the grass-roots level. This option would better accommodate the limited MHSOAC staff resources and time available by the commissioners.

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Proposed Motion:

The MHSOAC adopts the following:

- 1. Core committee membership will include two clients, one family member of an adult, one family member of a child with a severe emotional disturbance (SED) and two individuals representing underserved ethnic and cultural communities.**
- 2. Adopt one of the following options:**
 - Option 1 – Redesign the membership of the existing five committees as described above.**
 - Option 2 – Create a new committee structure of four committees, one of which includes the newly formed Community Outreach Committee. The other three committees would be Funding and Policy, Evaluation and Services with their newly defined membership.**
- 3. The MHSOAC Rules of Procedure will be amended accordingly.**