



## **Mental Health Funding and Policy Committee Ground Rules**

1. Focus on the work process, issue or behavior, not on the person.
2. Maintain the self-confidence and self-esteem of others. All committee members and any ideas generated by committee members will be treated openly and with respect.
3. Open and honest communication. There are no hidden agendas.
4. Attendance and participation. Committee members are expected to attend and participate in meetings. Committee members will raise their hand and wait to be called upon by the chair or staff. Committee members will stay on the agenda and wait to discuss other items until they are at the right place on the agenda.
5. Active listening. Committee members will pay attention to what is being discussed so they can participate actively in discussions.
6. Limit side conversations. One person talks at a time. All questions, ideas and thoughts are shared by the entire committee.
7. Different opinions are welcome. Disagreement is an opportunity to learn more about an issue and ultimately make a wiser group decision
8. Strive for consensus when possible and when not, a vote will be taken. To support diverse points of view, majority and minority positions will be reported.