

**PREPARED BY:** Lyon, Hood**DATE MATERIAL PREPARED:** 08/16/11

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**AGENDA ITEM:** Discuss Process for Setting Evaluation Priorities

**ENCLOSURES:**

- REVISED DRAFT Establishing Priorities and Focusing Evaluations of the Mental Health Services Oversight and Accountability Commission July 29, 2011
- Draft Format for Proposal for FY 2011-12 MHSOAC Evaluation
- Draft Evaluation Committee Discussion Document Initial Recommendations Regarding FY 2011-12 MHSOAC Evaluation Priorities June 21, 2011

**OTHER MATERIAL RELATED TO ITEM:** None

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**Issue:**

The Evaluation Committee is responsible for providing recommendations to the MHSOAC at the November 2011 Commission meeting regarding evaluation priorities.

At the August 24, 2011 Committee meeting the Committee will discuss and finalize a procedure to prioritize proposed recommendations regarding the use of the \$875,000 evaluation funds for FY 2011-12. The procedure will then be used at the October 2011 Committee meeting to develop Committee recommendations to be presented at the November 2011 Commission meeting for action.

**Background:**

At the June 22, 2011 Evaluation Committee meeting there was a discussion regarding priorities for the \$875,000 evaluation funds for FY 2011-12 and how those priorities would be determined. The attached document titled, "Revised Draft Establishing Priorities and Focusing Evaluations of the Mental Health Services Oversight and Accountability Commission, July 29, 2011" was developed by MHSOAC staff based on prior Committee discussions and is proposed for the Committee to consider as a tool to assist with the decision making process in prioritizing recommendations for use of the evaluation funds. At the present time, minimal input should be needed regarding the content of this document.

The attached document titled, "Draft Evaluation Committee Discussion Document Initial Recommendations Regarding FY 2011-12 MHSOAC Evaluation Priorities June 21, 2011" reflects input provided by Committee members during previous Evaluation Committee discussions. To obtain priority recommendations for FY 2011-12 evaluation resources, staff developed the attached document titled, "Draft Format for Proposal for FY 2011-12 MHSOAC Evaluation" for Committee members to submit their ideas for potential FY 2011-12 evaluation priorities. Committee members will be asked for suggestions to improve this form. Evaluation Committee members can then complete the revised form and submit their priority recommendations to MHSOAC staff by September 15, 2011. As recommended during the June Evaluation Committee meeting the MHSOAC Staff will also survey key legislators and state level administration

X INFORMATION

TAB SECTION: 3

\_\_\_ ACTION REQUIRED

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**Background (continued)**

personnel to determine their priority recommendations. The recommendations will be compiled into the list with the Committee member recommendations for consideration at the October 26<sup>th</sup> Committee meeting.

At the October 26, 2011 Committee meeting the Committee will review the compilation of recommendations and finalize the priority recommendations which will then be presented to the Commission for approval in November 2011.