

X ACTION REQUIRED:

DATE OF MEETING: 2/16/11

PREPARED BY: Best

DATE MATERIAL  
PREPARED: 2/08/11

**AGENDA ITEM:** Develop/Discuss Cultural and Linguistic Competence Committee's (CLCC) Ground Rules

- ENCLOSURES:**
- MHSOAC Developing Committee Ground Rules Document
  - Three Required Ground Rules for all MHSOAC Committee's
  - Sample Committee Ground Rules

**OTHER MATERIAL RELATED TO ITEM:**

**Issue:**

Develop/Discuss Cultural and Linguistic Competence Committee's (CLCC) Ground Rules

**Background:**

In order to conduct efficient committee meetings, each MHSOAC committee will develop ground rules for meetings. The MHSOAC Executive Staff has developed three core ground rules for all MHSOAC committees to include and the three core ground rules are:

1. Maintain the self-confidence and self-esteem of others
2. Encourage diverse points of view
3. Listen attentively

The CLCC is charged with using these three core ground rules as a starting point to develop its committee's ground rules.

Please review the enclosed documents which will be used to complete this task.

**Proposed Motion:**

The CLCC adopts, at minimum, the three core ground rules.