



**Meeting Minutes
 December 14, 2010
 Teleconference
 MHSOAC Conference Room
 1300 17th Street, Suite 1000
 Sacramento, CA 95811**

1. Call to Order

Chair Andrew Poat called the meeting to order at 9:08 a.m.

2. Roll Call

Commissioners on the call: Chair Andrew Poat, Chair-elect Larry Poaster, Assembly Member Mary Hayashi, Patrick Henning, David Pating, Don Pressley, Senator Lou Correa, Vice-Chair-elect Richard Van Horn, and Eduardo Vega.

Not in attendance: Howard Kahn and Richard Bray

A quorum was established.

3. Adopt 2011 MHSOAC Meeting Date and Locations

Chair-elect Poaster noted that statute requires that the Commission meet at least quarterly. This motion to convene meetings every other month should be considered due to Commissioner and staff vacancies. Convening monthly face to face meetings is time consuming, which is a burden to staff and Commissioners. This schedule will also allow committee work to occur in a timely and convenient way. Below is the proposed schedule:

Date	Location
January 27, 2011	CiMH -- Sacramento
February 24, 2011	Teleconference
March 24, 2011	CiMH -- Sacramento
April 28, 2011	Teleconference
May 26, 2011	CiMH -- Sacramento
June 23, 2011	Teleconference
July 28, 2011	CiMH -- Sacramento
August 25, 2011	Teleconference
September 22, 2011	San Jose, Alameda or Stanislaus
October 27, 2011	Teleconference
November 17, 2011	Riverside
December 22, 2011	Teleconference

Motion: *Upon motion by Chair-elect Poaster, seconded by Assembly Member Hayashi, the Commission voted unanimously via a roll call vote to adopt the 2011 Meeting Dates and Locations.*

4. Adopt MHSOAC Report to the Legislature

Executive Director Sherri Gauger highlighted some of the key purposes, accomplishments, challenges and next steps that were included in the report. She also noted that upon adoption by the Commission, the goal is to disseminate the report to the Administration and the Legislature in January 2011.

Vice-Chair-elect Richard Van Horn stated that this was a good first effort that was very easy to read and follow.

Chair-elect Larry Poaster noted that the report lays out progress made and stated that future reports will document outcomes and implementation activities.

Commissioner Eduardo Vega commented on the role the Commission plays with the public, and wants the Commission to think about how to highlight that by possibly expanding the report next year.

Motion: *Upon motion by Vice-Chair-elect Van Horn, seconded by Commissioner Pating, the Commission voted unanimously via a roll call vote to adopt MHSOAC Report to the Legislature.*

5. Priority 2: Implement Accountability Framework: Award Phase 2 Evaluation Contract

Carol Hood, Staff gave a Power Point summary of the Request for Proposal (RFP) issued for the Phase 2 Evaluation including the deliverables and the award and protest process. Ms. Hood described the six (6) stages of scoring and the background and expertise of the individuals on the Review Team that scored the proposals received in response to the RFP. Ms. Hood announced that the University of California, Los Angeles (UCLA) in collaboration with Evaluation Management and Training Associates received the highest score after all six (6) stages. UCLA's qualifications and approach to the evaluation were highlighted. The total bid price submitted by UCLA was \$995,238.000 for the two year evaluation project.

Public Comment

Gwen Wilson stated that she was encouraged by the process and supports the goals of accountability; she thought that the selection was good.

Motion: *Upon motion by Chair-elect Poaster, seconded by Vice-chair-elect Van Horn, the Commission voted unanimously via a roll call vote:*

1. *Authorize the Executive Director to issue a "Notice of Intent to Award Contract" to the Regents of the University of California, UCLA.*
2. *Establish December 21, 2010 as the deadline for unsuccessful bidders to file an "Intent to Protest" consistent with the five work day standard set forth in the Request for Proposal.*
3. *Direct the Executive Director to notify the Commission Chair and Vice-Chair of any protests within two working days of the filing.*
4. *Authorize the Executive Director to adjudicate protests consistent with the procedure provided in the Request for Proposal.*
5. *Authorize the Executive Director to execute the contract upon expiration of the protest period or consideration of protests, whichever comes first.*

6. Priority 1: Fund and Execute all MHSA Components

Ann Collentine, Staff provided status report on: (1) the new PEI program submitted by Sonoma County in its fiscal year (FY) 2010-11 PEI Annual Update and (2) the California Mental Health Services Authority (CalMHSA) PEI Statewide Program Plan.

Ms. Collentine also presented a summary of Marin County's FY 2010-11 PEI Annual Update New Program. Recommended approval of \$25,000.

Motion: *Upon motion by Commissioner Henning, seconded by Chair-elect Poaster, the Commission voted unanimously via a roll call vote to approve Marin County's Fiscal Year 2010-11 Annual Update New PEI Program.*

7. Priority 5: Five year of MHSOAC Processes – Commission Procedures

The Commission confirmed the 2011 membership for the following committees:

- Mental Health Funding and Policy Committee
- Evaluation Committee
- Mental Health Services Committee
- Client and Family Leadership Committee
- Cultural and Linguistic Competence Committee

Commissioner Pressley offered his assistance to any of the committees once his status at the Office of the Attorney General is clarified with the new administration.

Stephanie Welch asked if the new committee rosters would be made a public document and posted. Beverly Whitcomb confirmed that they would be posted on the MHSOAC website within a week.

Motion: *Upon motion by Chair-elect Poaster, seconded by Vice-chair-elect Van Horn, the Commission voted unanimously via a roll call vote to confirm the 2011 Committee Membership.*

8. Adjournment

The teleconference was adjourned at 10:28 a.m.