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TAB SECTION: 2

X ACTION REQUIRED

DATE OF MEETING: 1/27/11

PREPARED BY: Whitcomb

DATE MATERIAL PREPARED: 1/18/11

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**AGENDA ITEM:** Adopt 2011 Committee Charters

**ENCLOSURES:**

- MHSOAC 2011 Work Plan
- Client and Family Leadership Committee Charter
- Cultural and Linguistic Competence Committee Charter
- Funding and Policy Committee Charter
- Evaluation Committee Charter
- Services Committee Charter

**OTHER MATERIAL RELATED TO ITEM:** None

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## ISSUE

Every year, the Commission develops a Work Plan to highlight priorities and corresponding activities. The activities of the MHSOAC Committees are defined from the Work Plan. Each MHSOAC Committee develops a charter based on the annual work plan that is adopted by the Commission at the beginning of the calendar year.

## BACKGROUND

The enclosed MHSOAC 2011 Work Plan was adopted at the November 2010 meeting. From this document, committee chairs and their staff developed the enclosed charters for the five MHSOAC committees:

- **Client and Family Leadership Committee**  
Eduardo Vega, Chair; Ralph Nelson, Vice-Chair
- **Cultural and Linguistic Competence Committee**  
Richard Van Horn, Interim Chair
- **Funding and Policy Committee**  
Andrew Poat, Chair; Tina Wooton, Vice-Chair
- **Evaluation Committee**  
Richard Van Horn, Chair; David Pating & Howard Kahn, Vice-Chairs
- **Services Committee**  
David Pating, Chair; Richard Bray & Patrick Henning, Vice-Chairs

These charters were shared with the 2011 committee members at the January 14, 2011 Committee Orientation.

### Proposed Motion:

***The Commission adopts the 2011 charters for the following committees:***

- ***Client and Family Leadership Committee***
- ***Cultural and Linguistic Competence Committee***
- ***Funding and Policy Committee***
- ***Evaluation Committee***
- ***Services Committee***