

X INFORMATION

TAB SECTION: 4

___ ACTION REQUIRED:

DATE OF MEETING: **June 14, 2011**

DATE MATERIAL PREPARED:

PREPARED BY: Dee Lemonds

AGENDA ITEM: **Review Committee Charter and Dates for Deliverables**

ENCLOSURES:

- CFLC Committee Charter

OTHER MATERIAL RELATED TO ITEM:

ISSUE: Each MHSOAC committee has a charter for 2011 that identifies committee activities and products or deliverables that will be developed during the year. It is necessary to review the CFLC charter to ensure that committee deliverables are on schedule as identified in the charter or revise as necessary.