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TAB SECTION: 5

X ACTION REQUIRED:

DATE OF MEETING: **June 14, 2011**

DATE MATERIAL PREPARED:

PREPARED BY: Dee Lemonds

AGENDA ITEM: **Review and Approve Committee Ground Rules**

ENCLOSURES:

- Proposed CFLC Ground Rules

OTHER MATERIAL RELATED TO ITEM:

ISSUE: At the April 20, 2011 CFLC meeting a set of Ground Rules was proposed for the CFLC. Before adopting the Ground Rules staff was asked to develop one additional ground rule having to do with “public participation” during “committee discussion”. The Ground Rules will be presented to the CFLC for adoption with the additional Ground Rule as follows:

“While ensuring that Committee members are given priority in committee discussions, at the discretion of the Chair, members of the public may participate in ‘committee discussion’ outside of the public comment period. This process may vary among the agenda items being discussed.”

Motion: Adopt CFLC Ground Rules.