

X INFORMATION

TAB SECTION: 4

\_\_\_ ACTION REQUIRED

DATE OF MEETING: 2/24/11

PREPARED BY: Lyon

DATE MATERIAL PREPARED: 2/17/11

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**AGENDA ITEM:** Discuss Work Plan for Charter

**ENCLOSURES:**

- Draft 2/10/11 MHSOAC Evaluation Committee Draft 2011 Monthly Activities Based on 2011 Charter
- Evaluation Committee 2011 Charter

**OTHER MATERIAL RELATED TO ITEM:** None

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**Issue:**

Review and discuss draft Evaluation Committee Work Plan of monthly activities based on the 2011 charter.

**Background:**

The enclosed Work Plan was developed to highlight the 2011 committee priorities and corresponding monthly activities associated with the Evaluation Committee 2011 Charter, also enclosed. The Evaluation Committee 2011 Charter was adopted by the Commission at the January 27<sup>th</sup> meeting. The committee charter was a result of the Commission's annual work plan that was adopted at the beginning of the calendar year. The charter was shared with committee members at the January 14, 2011 Committee Orientation.

Please review the enclosed document that will be discussed by the committee for planning purposes.