

## 2011 Calendar

### January 2011\*

#### Commission Agenda:

- New Commission Session: January 27, 2011 (CiMH)
- MHSOAC Chair Authority Transfer: New Chair, Vice-Chair
- Adopt MHSOAC Committee Charters
  - Client and Family Leadership Committee
  - Cultural and Linguistic Competence Committee
  - Funding and Policy Committee
  - Evaluation Committee
  - Services Committee
- 1 PEI Plan Approval
- 4 INN Plan Approvals
- 1 PEI Statewide Project
- Overview: Governor's Proposed Budget 2011/12
- 2011 Financial Report
- Co-Occurring Joint Action Council (COJAC) Panel Overview
- California Department of Aging Report: Prevention and Early Intervention

#### Committees (not scheduled to meet – ongoing activities only):

##### Client and Family Leadership Committee (CFLC)

- Ground Rules Development
- Present Client and Family-Driven Transformation of Mental Health System Report
- Quarterly Community Outreach Forums – plan
- Report findings from 2010 Community Forums – draft findings
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website

##### Cultural and Linguistic Competence Committee (CLCC)

- Ground Rules Development

### January 2011 (Continued)

#### Evaluation Committee (EC)

- Ground Rules Development

#### Funding and Policy Committee (FPC)

- FY 2011/12 Governor's Budget
- January Financial Report
- Evaluate Changes to cash flow and collaborate with DMH on fiscal policies (ongoing)

#### MHSOAC Services Committee (MSC)

- Ground Rules Development

#### Plan Review / Other:

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 1 PEI Plan Approval
- 2 INN Plan Approvals
- 1 PEI Statewide Project
- 2 CSS Housing Plans
- 1 11/12 Annual Update

## 2011 Calendar

### February 2011\*\*

**Commission Agenda:**

- February 24, 2010 – Teleconference Meeting
- 1 PEI Plan Approval
- 3 INN Plan Approvals
- RFP Award for Phase 3 Evaluation Contractor and Authorize Executive Director to Sign Contract
- Adopt MHSOAC Principles Regarding Governor’s Proposed Fiscal Year 2011/12 Budget, Impact on Mental Health Services Act

**Committees:**

**Client and Family Leadership Committee (CFLC)**

- Quarterly Community Outreach Forums – plan
- Report findings from 2010 Community Forums – draft and approve findings
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website

**Cultural and Linguistic Competence Committee (CLCC)**

- Ground Rules Development
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop methodology for collecting information from forums to report to the Commission

**Evaluation Committee (EC)**

- Begin development of Evaluation Framework for overall MHSOAC evaluations to include PEI and INN
- Discuss Work Plan to accomplish charter
- Evaluation Activity Update of current and future deliverables.

### February 2011 (Continued)

**Funding and Policy Committee (FPC)**

- Review Draft MHSOAC Principles on FY 2011/12 Governor’s Proposed Budget
- Work with commissioners to convene an informational hearing regarding Health Care Reform (HCR), Medicaid 1115 Waiver and Mental Health Parity law

**MHSOAC Services Committee (MSC)**

- Update 2009 PEI Trends Report – discuss draft parameters and schedule
- Develop framework for coordination of training and technical assistance – discussion

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSOAC Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSOAC Program Implementation Policies
- 1 PEI Plan Approval
- 3 INN Plan Approvals
- 2 10/11 Annual Updates
- 2 Housing Plans

## 2011 Calendar

### March 2011\*

**Commission Agenda:**

- Commission Session: March 24, 2011 (CiMH)
- Approve Minutes: January 27, 2011 and February 24, 2011
- CFLC: Client and Family-Driven Transformation of Mental Health System Report – First Read
- Presentation: UCLA Phase II Evaluation
- Delegate Contract Signing Authority to the Executive Director
- CFLC: Client and Family-Driven Transformation of Mental Health System Report – First Read
- Presentation: UC Davis on Preliminary Findings

**Committees (not scheduled to meet – ongoing activities only):**

**Client and Family Leadership Committee (CFLC)**

- Convene quarterly Community Outreach Forums
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website
- Deliberate regarding accessibility at MHSOAC meetings – draft recommendations
- Report on progress of the “Working Well Together Program” – discuss

**Cultural and Linguistic Competence Committee (CLCC)**

- Convene quarterly Community Outreach Forums
- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop a methodology for collecting information from forums to report to the Commission

### March 2011 (Continued)

**Evaluation Committee (EC)**

**Funding and Policy Committee (FPC)**

- Evaluate Changes to cash flow and collaborate with DMH on fiscal policies (ongoing)
- Discuss State Budget Update
- Review and make recommendations on MHSA State Administration Funding
- Adopt Committee Ground Rules
- Review MHSOAC 2011 draft workplan to accomplish Mental Health Funding and Policy Committee Charter

**MHSOAC Services Committee (MSC)**

- Update 2009 PEI Trends Report – draft
- Develop framework for coordination of training and technical assistance – discussion

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 0 PEI Plan Approval
- 0 INN Plan Approvals
- 2 11/12 Annual Updates

## 2011 Calendar

### April 2011\*\*

**Commission Agenda:**

- Teleconference Session: April 28, 2011
- 2 INN Plan Approvals

**Committees:**

**Client and Family Leadership Committee (CFLC)**

- Public Participation Training
- Ground Rules Discussion and Adoption
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Quarterly Community Outreach Forums – plan
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website
- Deliberate regarding accessibility at MHSOAC meetings – review recommendations
- Report on progress of the “Working Well Together Program” – review and approve draft

**Cultural and Linguistic Competence Committee (CLCC)**

- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop a methodology for collecting information from forums to report to the Commission
- Request updated utilization data from DMH to determine progress in reducing disparities for 08/09 to compare with baseline data from 03/04 and 07/08 – submit request and specify data will need to be updated annually

### April 2011 (Continued)

**Evaluation Committee (EC)**

- Update on Phase 2 and 3 contracts
- Review Center for Reducing Health Disparities report and determine the data usability and next steps regarding California Health Interview Survey (CHIS) questions and data from MHSA outcomes (Due: December 31, 2010)
- Review Center for Reducing Health Disparities statewide analysis of the disparities in service access and delivery by race/ethnicity, gender and age (Due: December 31, 2010)
- Review Center for Reducing Health Disparities reports and maps for 3 counties regarding underserved populations (Due: December 31, 2010)
- Review the Final Report
- Develop framework for MHSA Evaluation (including PEI/INN Evaluation) – continue to discuss recommendations
- Develop the outline of the scope of work for Initial External PEI Evaluation - discuss parameters for outline
- Establish work group on county reporting and data requirements

**Funding and Policy Committee (FPC)**

- Evaluate Changes to cash flow and collaborate with DMH on fiscal policies (ongoing)

**MHSOAC Services Committee (MSC)**

- Update 2009 PEI Trends report – draft
- Develop framework for coordination of training and technical assistance – discussion
- Convene work group with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 2 INN Plan Approvals
- 15 Annual Updates

## 2011 Calendar

### May 2011\*

**Commission Agenda:**

- Commission Session: May 26, 2011 (CiMH)
- Panel Discussion: Herb Schultz (?)
- CFLC: Client and Family-Driven Transformation of Mental Health System Report – Second Read
- CFLC: Presents Findings from 2010 Community Forums
- CFLC Presents Recommendations on Accessibility
- CFLC: Present Report on the “Working Well Together Program”
- MSC: Presents Updated 2009 PEI Trends Report
- Financial Report
- Rules of Procedure: Clean-up Language – First Read
- 2 INN Plan Approvals

**Committees (not scheduled to meet – ongoing activities only):**

**Client and Family Leadership Committee (CFLC)**

- Report findings from 2010 Community Forums – present findings
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Quarterly Community Outreach Forums – plan
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website
- Deliberate regarding accessibility at MHSOAC meetings – approve recommendations
- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Report on progress of the “Working Well Together Program” – present

**Cultural and Linguistic Competence Committee (CLCC)**

- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Request updated utilization data from DMH to determine progress in reducing disparities for 08/09 to compare with baseline data from 03/04 and 07/08 – submit request and specify data will need to be updated annually

### May 2011 (Continued)

- Update Commission on collaborative efforts to reduce disparities being pursued by mental health partners (CMHPC, CMHDA, DMH, etc.) -- present update
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop a methodology for collecting information from forums to report to the Commission

**Evaluation Committee (EC) -- TBD**

- Reporting and Data Workgroup activities

**Funding and Policy Committee (FPC)**

- Present to the Committee and the Commission updated Financial Report on May Revised Governor’s Proposed Budget
- Evaluate Changes to cash flow and collaborate with DMH on fiscal policies
- Appoint representatives to County reporting requirements workshop lead by the Evaluation Committee
- Staff present information regarding data collected by DMH through county-level MHSA fiscal audits and onsite program review

**MHSOAC Services Committee (MSC)**

- Develop framework for coordination of training and technical assistance – continue
- Ongoing work group activities with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines -- continue

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 3 INN Plan Approvals
- 20 11/12 Annual Updates

## 2011 Calendar

### June 2011\*\*

**Commission Agenda:**

- Teleconference Session: June 23, 2011
- 1 PEI Plan Approval
- 3 INN Plan Approvals

**Committees:**

**Client and Family Leadership Committee (CFLC)**

- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Convene quarterly Community Outreach Forums
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website

**Cultural and Linguistic Competence Committee (CLCC)**

- Convene quarterly Community Outreach Forums
- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Update Commission on collaborative efforts to reduce disparities being pursued by mental health partners (CMHPC, CMHDA, DMH, etc.) -- discuss
- Develop, produce and conduct annual cultural and linguistic competence training for MHSOAC and Staff – discuss
- Review updated utilization data from DMH to determine progress in reducing disparities for 08/09 to compare with baseline data from 03/04 and 07/08 – submit request and specify data will need to be updated annually (delete sentence after the dash)
- Request updated utilization data from DMH to determine progress in reducing disparities for 08/09 to compare with baseline data from 03/04 and 07/08 – submit request and specify data will need to be updated annually
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop a methodology for collecting information from forums to report to the Commission

### June 2010 (Continued)

**Evaluation Committee (EC)**

- Develop framework for MHSOAC Evaluation (including PEI/INN Evaluation) – approve draft recommendations
- Update on Phase 2 and Phase 3 Contracts
- Analyze Phase 2 Deliverable 3a for policy implications or other quality improvement strategies
- Develop the outline of the scope of work for Initial External PEI Evaluation - finalize/approve outline recommendations
- Convene work group on county reporting and data requirements

**Funding and Policy Committee (FPC)**

- Participate to develop recommendations on county reporting requirements and current evaluation workgroup led by the Evaluation Committee

**MHSOAC Services Committee (MSC)**

- Develop framework for coordination of training and technical assistance – vote
- Participate in a work group convened by the Evaluation Committee to develop recommendations on county reporting requirements
- Ongoing work group activities with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSOAC Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSOAC Program Implementation Policies
- 1 PEI Plan Approval
- 3 INN Plan Approvals
- 4 Plan Updates

## 2011 Calendar

### July 2011\*

**Commission Agenda:**

- Commission Session: July 28, 2011 (CiMH)
- EC Report: Recommendations - Scope of Work Outline for Initial PEI Evaluation
- EC: Present Recommendations on INN Reversion Policy
- FPC: Presents Recommendations on PEI Prudent Reserve
- FPC: Presents Recommendations on MHSA State Administration Funding
- Funding and Policy Committee: Panel Presentation on Federal Health Care Reform, Medicaid 1115 Waiver and Federal Mental Health Parity Law
- MSC: Training /TA Framework – First Read
- CalMHSA Update on PEI Statewide Projects
- Rules of Procedure: Clean-up Language – Second Read
- 1 PEI Plan Approval
- 3 INN Plan Approvals

**Committees (not scheduled to meet – ongoing activities only):**

**Client and Family Leadership Committee (CFLC)**

- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Quarterly Community Outreach Forums – plan
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website

**Cultural and Linguistic Competence Committee (CLCC)**

- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Develop, produce and conduct annual cultural and linguistic competence training for MHSOAC and Staff – draft plan and schedule
- Request data on collaborative efforts to reduce disparities being pursued by mental health partners (CMHPC, CMHDA, DMH, etc.) – draft
- Request updated utilization data from DMH to determine progress in reducing disparities for 08/09 to compare with baseline data from 03/04 and 07/08 – monitor progress (delete this bullet. This info will be presented at the June meeting)
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop a methodology for collecting information from forums to report to the Commission

### July 2011 (Continued)

**Evaluation Committee (EC)**

- Continue with Work plan for Reporting and Data Workgroup

**Funding and Policy Committee (FPC)**

- Discuss UCLA (Phase 2) deliverable 3A (summary and synthesis of FSP evaluations) to evaluate usage of MHSA Fund
- Discuss FY 2012/13 Component Allocations for PEI and INN
- Review and make recommendations on PEI Prudent Reserve and INN Reversion Policy
- Reestablish timeframes for evaluating possible changes to cash flow and reserves policy
- Determine next steps for utilizing DMH audit and onsite program review data
- Monitor and report to the Commission on public mental health system reforms enabled by Federal Health Care Reform (HCR), Medicaid 1115 and Federal Mental Health Parity Law
- Evaluate Changes to cash flow and collaborate with DMH on fiscal policies

**MHSOAC Services Committee (MSC)**

- Develop framework for coordination of training and technical assistance
- Develop Innovation Trends Report – draft process
- Oversight of counties' use of PEI Training, Technical Assistance and Capacity Building funds – monitor
- Participate in a work group convened by the Evaluation Committee to develop recommendations on county reporting requirements – assist with draft
- Convene MHSOAC Integrated Plan Work Group (comment on DMH Integrated Plan)
- Convene work group with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 1 PEI Plan Approval
- 3 INN Plan Approvals
- 2 Plan Updates

## 2011 Calendar

### August 2011\*\*

**Commission Agenda:**

- Teleconference Session: August 25, 2011
- 1 PEI Plan Approval
- 2 INN Plan Approvals

**Committees:**

**Client and Family Leadership Committee (CFLC)**

- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Quarterly Community Outreach Forums – plan
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website

**Cultural and Linguistic Competence Committee (CLCC)**

- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Develop, produce and conduct annual cultural and linguistic competence training for MHSOAC and Staff – review plan and schedule
- Request/review data on collaborative efforts to reduce disparities being pursued by mental health partners (CMHPC, CMHDA, DMH, etc.) – review and approve draft
- Request updated utilization data from DMH to determine progress in reducing disparities for 08/09 to compare with baseline data from 03/04 and 07/08 – obtain data (delete this bullet. This info will be presented at the June meeting)
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop a methodology for collecting information from forums to report to the Commission

### August 2011 (Continued)

**Evaluation Committee (EC)**

- Phase 2 Deliverables (2A/2C): Reports on Prioritized Indicators of standardized template to report identified priority indicators and the process used for compiling the data to produce reports – Review Deliverables
- Phase 2 Deliverable (1A): Report of activities and costs of local MHSA funds that summarize component allocations, approved funding and expenditures by year for the period January 2005 through June 2009 of MHSA funds at statewide and county level by component and funding category – Discuss Deliverables
- Convene work group on county reporting and data requirements
- Provide Committee with PEI Evaluation update

**Funding and Policy Committee (FPC)**

- Discuss UCLA (Phase 2) deliverable 1A (summary of MHSA expenditures), Deliverables 2A and 2C (draft templates and documentation regarding development of priority indicators template) to evaluate usage of MHSA Fund
- Update information from County Reporting Requirements workgroup
- Discuss county-level MHSA fiscal audits and onsite program reviews that is collected by DMH
- Evaluate Changes to cash flow and collaborate with DMH on fiscal policies
- Monitor Federal and State Healthcare Reform, Medicaid 1115 and Federal Mental Health Parity Law

**MHSOAC Services Committee (MSC)**

- Participate in a work group convened by the Evaluation Committee to develop recommendations on county reporting requirements – recommendation approval
- Develop Innovation Trends Report – finalize and approve draft
- Oversight of counties' use of PEI Training, Technical Assistance and Capacity Building funds – monitor
- Ongoing work group activities with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 1 PEI Plan Approval
- 2 INN Plan Approvals
- 3 Plan Updates

## 2011 Calendar

### September 2011\*

**Commission Agenda:**

- Commission Session: September 22, 2011 (San Jose/Alameda or Stanislaus)
- CLCC Presents Update on Collaboration Efforts to Reduce Disparities
- EC Report: Recommendations on MHSA Evaluation Framework
- Funding and Policy Committee: Approve Component Allocations for PEI and INN
- MSC: Presents Innovation Trends Report
- MSC: Training /TA Framework – Second Read
- 2 PEI Plan Approval
- 3 INN Plan Approvals

**Committees (not scheduled to meet – ongoing activities only):**

**Client and Family Leadership Committee (CFLC)**

- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Convene quarterly community outreach forums
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website

**Cultural and Linguistic Competence Committee (CLCC)**

- Convene quarterly Community Outreach Forums
- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Review Annual Cultural and Linguistic Competence Training draft for MHSOAC and staff – modify plan and schedule for Commission and staff
- Commence work and draft annual cultural and linguistic competence training for MHSOAC and Staff – modify plan and schedule for Commissioners and staff
- Update Commission on collaborative efforts to reduce disparities being pursued by mental health partners (CMHPC, CMHDA, DMH, etc.) -- present
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines

### September 2011 (Continued)

**Evaluation Committee (EC)**

- Convene a work group with participants from the MHSOAC Services and Funding/Policy Committees to develop recommendations on county reporting requirements
- Convene/participate in work group on county reporting and data requirements

**Funding and Policy Committee (FPC)**

Evaluate Changes to cash flow and collaborate with DMH on fiscal policies

**MHSOAC Services Committee (MSC)**

- Develop Innovation Trends Report – present to Commission
- Oversight of counties' use of PEI Training, Technical Assistance and Capacity Building funds – monitor
- Ongoing work group activities with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 2 PEI Plan Approval
- 3 INN Plan Approvals
- 3 Plan Updates

## 2011 Calendar

### October 2011\*\*

#### Commission Agenda:

- Teleconference Session: October 27, 2011
- 1 PEI Plan Approval
- 3 INN Plan Approvals

#### Committees:

##### Client and Family Leadership Committee (CFLC)

- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Quarterly Community Outreach Forums – plan
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website

##### Cultural and Linguistic Competence Committee (CLCC)

- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Finalize Annual Cultural and Linguistic Competence Training draft for MHSOAC and Staff – approve plan and schedule for Commissioners and staff
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop a methodology for collecting information from forums to report to the Commission

##### Evaluation Committee (EC)

- Evaluate Counties' Reporting Requirements – finalize report
- Convene a work group with participants from the MHSOAC Services and Funding/Policy Committees to develop recommendations on county reporting requirements
- Phase 3 Deliverable (2a1): Draft report regarding impact of MHSA on client outcomes using participatory research, proposed selection of at least one General System Development funded service /strategy, at least one client outcome prioritized from the MHSA and/or system of care statutes, and a description of the methodology used, including any new data. Review Report

### October 2011 (Continued)

- Phase 3 Deliverable (2b1): Draft Report of involvement of individuals living with mental illness, their families and personal caregivers in the public mental health system that specifies the types and definition of involvement, client outcomes prioritized from MHSA and/or system of care statutes and a description of the methodology used, including any new data collection. Review Report

##### Funding and Policy Committee (FPC)

- Review new deliverable for UCLA Interagency Agreement (summary and synthesis of PEI evaluations)
- Monitor Federal and State Healthcare Reform, Medicaid 1115 and Federal Mental Health Parity Law
- Discuss county-level MHSA fiscal audits and onsite program reviews that is collected by DMH
- Evaluate Changes to cash flow and collaborate with DMH on fiscal policies

##### MHSOAC Services Committee (MSC)

- Oversight of counties' use of PEI Training, Technical Assistance and Capacity Building funds – monitor
- Prepare report highlighting examples of "Transforming the Mental Health System through Integration – discuss draft parameters
- Initiate work with partners to develop a clearinghouse to disseminate "best practice" programs and training for Co-Occurring Disorders – discuss agenda parameters
- Ongoing work group activities with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines

##### Plan Review / Other:

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 1 PEI Plan Approval
- 3 INN Plan Approvals

## 2011 Calendar

### November 2011\*

**Commission Agenda:**

- Commission Session: November 17, 2010 (Riverside)
- CLCC Conducts Cultural and Linguistic Competence Training for Commissioners
- Funding and Policy Committee: Report on Phase 2 Evaluation Data on MHSA Fund Use
- EC Report: Evaluation of Counties' Reporting Requirements
- Chair/Vice Chair Elections
- 3 INN Plan Approvals

**Committees (not scheduled to meet – ongoing activities only):**

**Client and Family Leadership Committee (CFLC)**

- Participate in MSOAC Integrated Plan Work Group (comment on DMH Integrated Plan)
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Quarterly Community Outreach Forums – plan
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website

**Cultural and Linguistic Competence Committee (CLCC)**

- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Conduct annual cultural and linguistic competence training for MHSOAC and Staff – conduct training for Commissioners and staff
- Evaluate Counties' Reporting Requirements – Commission Report
- Participate in MSOAC Integrated Plan Work Group (comment on DMH Integrated Plan)
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- With CFLC as lead, develop, organize and conduct quarterly community outreach forums and develop a methodology for collecting information from forums to report to the Commission

### November 2011 (Continued)

**Evaluation Committee (EV)**

- Participate in MSOAC Integrated Plan Work Group (comment on DMH Integrated Plan)

**Funding and Policy Committee (FPC)**

- Evaluate Changes to cash flow and collaborate with DMH on fiscal policies
- Discuss county-level MHSA fiscal audits and onsite program reviews that is collected by DMH

**MHSOAC Services Committee (MSC)**

- Oversight of counties' use of PEI Training, Technical Assistance and Capacity Building funds – monitor
- Prepare report highlighting examples of “Transforming the Mental Health System through Integration - draft
- Initiate work with partners to develop a clearinghouse to disseminate “best practice” programs and training for Co-Occurring Disorders – draft agenda
- Ongoing work group activities with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 3 INN Plan Approvals
- 3 Plan Updates

## 2011 Calendar

### December 2011\*\*

**Commission Agenda:**

- Teleconference Session: December 22, 2011
- 2 INN Plan Approvals
- 3 Plan Updates

**Committees:**

**Client and Family Leadership Committee (CFLC)**

- Participate in MSOAC Integrated Plan Work Group (comment on DMH Integrated Plan)
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Convene quarterly community outreach forums
- Recommend videos and success stories for MHSOAC Website
- Provide information regarding community events for posting on MHSOAC Website
- Chair: Committee membership review

**Cultural and Linguistic Competence Committee (CLCC)**

- Convene quarterly Community Outreach Forums
- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website
- Identify essential MHSOAC documents to post/translate MHSOAC Website – approve list and submit to webmaster for posting
- Participate in MSOAC Integrated Plan Work Group (comment on DMH Integrated Plan)
- Participate in work group to develop PEI Statewide Reducing Disparities Project guidelines
- Committee membership review
- Identify educational events, promoting mental health awareness and education for racial, ethnic and cultural communities – post/translate events on MHSOAC Website

### December 2011 (Continued)

**Evaluation Committee (EC)**

- Participate in MSOAC Integrated Plan Work Group (comment on DMH Integrated Plan)
- Chair: Committee membership review
- Phase 3 Deliverable (2a1): Draft report regarding impact of MHSA on client outcomes using participatory research, proposed selection of at least one General System Development funded service /strategy, at least one client outcome prioritized from the MHSA and/or system of care statutes, and a description of the methodology used, including any new data. Review Report
- Phase 3 Deliverable (2b1): Draft Report of involvement of individuals living with mental illness, their families and personal caregivers in the public mental health system that specifies the types and definition of involvement, client outcomes prioritized from MHSA and/or system of care statutes and a description of the methodology used, including any new data collection. Review Report

**Funding and Policy Committee (FPC)**

- Chair: Committee membership review

**MHSOAC Services Committee (MSC)**

- Prepare a draft report highlighting examples of “Transforming the Mental Health System through Integration – approve draft
- Initiate work with partners to develop a clearinghouse to disseminate “best practice” programs and training for Co-Occurring Disorders – convene meeting
- Ongoing work group activities with participants from CFLC and CLCC to develop PEI Statewide Reducing Disparities Project guidelines
- Chair: Committee membership review

**Plan Review / Other:**

- Plan Review Ongoing
  - Assure Quality and Fidelity of Process
  - Regulatory Guidelines
  - Identify Implementation Issue
  - Annual Updates for MHSA Components
  - Review and Approve Statewide Programs
  - Review Service Trends and MHSA Program Implementation Policies
- 2 INN Plan Approvals
- 3 Plan Updates