

MHSOAC Meeting May 26, 2011

Adopt Implementation of
In-State Travel Freeze

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Issue

Executive Order B-06-11 imposes a statewide travel freeze.

The Commission needs to determine how to apply this Executive Order to Commission operations.

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Executive Order B-06-11

- Prohibits discretionary travel effective April 26th, 2011
- In-state travel requires Executive Director approval
- Out-of-state travel requires Governor's Office approval
- Travel must be mission critical

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Mission Critical for the Commission

Mission Critical:

- A function required by statute, contract or executive directive

Not Mission Critical:

- Conferences
- Non-essential meetings that can be conducted via-teleconference

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Statutory Requirements

California Welfare and Institutions Code

5845(d)(1) – Commission may meet at least once each quarter

5846(c) – Perspective and participation of stakeholders is a **significant** factor in **all** decisions and recommendations

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Implementation – Option 1

Continue holding all meetings as scheduled

Pros

- Meets statutory requirements
- Continues current stakeholder input level
- Keeps timelines intact

Cons

- Fails to implement Executive Order
- May result in bad public perception
- Exceeds statutory requirements

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Implementation – Option 2

Suspend all travel and conduct meetings via-teleconference

Pros

- Greatest cost savings
- Strongly implements Executive Order

Cons

- Limits stakeholder participation
- Impacts Commission and Committee work
- Does not satisfy statutory requirements

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Implementation – Option 3

- All meetings held in Sacramento
- Commission Meetings - July, and October or November
- Committee Meetings – June, August, and October
- Evaluation Committee – additional meetings if necessary
- Community Forums – **Suspended**, alternatives presented at July 2011 meeting

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Implementation – Option 3

Pros

- Implements Executive Order
- Fulfills statutory requirements
- Includes stakeholder involvement

Cons

- May require charter renegotiation
- May lessen diversity of stakeholder participation

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Staff Recommendation

Adopt Option 3:

Complies with the intent of the Executive Order and allows MHSOAC to continue to effectively conduct business

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Option Review

	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
Commission Meetings	Meet as scheduled	Suspended – Teleconference only	Once per quarter in Sacramento
Committee Meetings	Meet as scheduled	Suspended – Teleconference only	Once per quarter in Sacramento – Eval. Committee additional meeting if necessary
Community Forums	Meet as scheduled	Suspended	Alternatives to be decided at July MHSOAC meeting

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Proposed Motion

The MHSOAC adopts one of the following:

1. Adopt Proposed Option One as described
2. Adopt Proposed Option Two as described
3. Adopt Proposed Option Three as described

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