



**Evaluation Committee Meeting Minutes  
 July 11, 2014  
 9:00 AM – 12:00 PM  
 1325 J Street, Suite 1700  
 MHSOAC Board Room  
 Sacramento, CA 95814**

**Committee Members:**

**Staff:**

**Other Attendees:**

David Pating, Chair Victor Carrion, Vice Chair Viviana Criado Linda Dickerson Debbie Innes-Gomberg* Davis Ja* Steve Leoni Joshua Morgan* Dave Pilon* Saumitra SenGupta* Karen Stockton Lynn Thull	Renay Bradley Celeste Doerr Keith Erselius Brian Geary Kevin Hoffman Deborah Lee Sandy Lyon Carrie Masten Sheridan Merritt Ashley Mills Filomena Yeroshek	Michelle Violett* Angela Brand Stacie Hiramoto Tony Hobson Kimberly Knifong Amelia Lawless Diane Prentiss* Paul Sweeney Michaela Taylor Kim Princell* Karen Lovato* Jeremy Wilson* Stakeholder from Placer County
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\*Participation by phone

Committee members absent: Margaret Walkover, Rusty Selix, Stephanie Oprendek, Sergio Aguilar-Gaxiola, Stephanie Welch

**Welcome/Introductions**

The meeting was called to order and everyone in the room and over the phone introduced him or herself. Several representatives from stakeholder groups and counties around the state attended the Evaluation Committee meeting.

**1. Review and Approve Minutes from June 3, 2014 Evaluation Committee Meeting**

The Evaluation Committee (Committee) took a moment to review the minutes; Linda Dickerson made the motion to pass the minutes. Renay Bradley briefly recapped the previous meeting for those who were unable to attend. Minutes approved with Karen Stockton abstaining from the vote.

**2. Information Only: Review of MHSOAC Evaluation Committee Ground Rules and Brief Overview of Evaluation Master Plan**

Renay Bradley presented an overview on the background of the Committee and the ground rules adopted in 2011. Renay followed with a quick overview of the Evaluation Master Plan (MP) focusing on the MP Model and the annual prioritization process.

**3. Discussion: Review the MHSOAC Evaluation Master Plan Prioritization Process and Provide Recommendations to Potentially Improve the Process for the Upcoming Prioritization of Fiscal Year 2015/16 Evaluation Activities**

Renay Bradley gave background information on how the original prioritization process was developed in the MP, how it was used last year to determine the FY 2014/15 priority evaluation activities, and how new activities get added to the original list of potential activities from the MP. The prioritization of activities includes both evaluation studies performed by external contracts as well as those performed internally by MHSOAC staff. The only activities that are not part of this prioritization process are those associated with ongoing performance monitoring.

Renay presented the updated draft of the MP prioritization process criteria based on feedback from Committee members from the June 3, 2014 meeting, highlighting the changes made since that meeting. The Committee then discussed the updated draft and provided additional feedback that staff will use to develop the final draft of the document.

Public Comment by Michelle Violett of Nevada County

**4. Discussion: Review and Provide Feedback on the Revised MHSOAC Policy Paper, “Accountability through Evaluative Efforts Focusing on Oversight, Accountability and Evaluation”**

Renay Bradley gave some background information about why staff is rewriting the policy paper. She explained that the paper was originally adopted in 2010 at a point when the Commission was first starting to think about an approach to Evaluation. Now that the MP has been adopted and being implemented, and forthcoming evaluation studies mentioned in the original policy paper are complete, it is a good time to bring the document into the current context.

The new draft was based on concepts outlined within the original paper. The revisions take into account the MP and how we can take steps to execute all the activities in the Commission-adopted Logic Model that speak to strategies that the Commission will use to provide oversight and accountability..

Renay asked the Committee members to provide feedback on the presented draft.

**General Public Comment**

Stacie Hiramoto, REHMDCO

**Adjournment**

Meeting adjourned at 12:02 PM