

Agenda Item 6A: Award Contract for Recovery Orientation of Programs Evaluation

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Presentation Overview

- Background
- Scope of Work
- Deliverables
- Overview of Contract Selection Process
- Announcement of Highest Scoring Proposal
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Background

- MHSOAC adopted an Evaluation Master Plan in 2013 that outlines evaluation activities to complete over a five-year period
- This project is “Work Effort 8” in the Evaluation Master Plan
- During the annual evaluation activity prioritization process for FY 2014/15 (which was completed in the fall of 2013), this activity received the highest score and was, thus, slated to begin in FY 2014/15
- A Request for Proposal (RFP) was issued in June to begin a competitive process to select a contractor for the evaluation
- Scoring process is now complete; highest scoring proposer has been identified
- MHSOAC shall now consider approving the Notice of Intent to Award Contract to the highest scoring proposer



Scope of Work

- Identify, describe, and assess existing measures of recovery orientation
 - Use information to develop and disseminate resources to help State, counties, and providers adopt sound evaluation approaches that facilitate quality improvement and recovery orientation of services
- Evaluate the recovery orientation of services/programs utilizing identified measure(s) of recovery orientation
 - Use information to develop and disseminate resources to help State, counties, and providers adopt promising practices that predict/promote recovery orientation and other positive outcomes
- Develop policy and practice recommendations for ensuring, maintaining, and strengthening recovery orientation of programs/services and individual client recovery throughout the State



Deliverables

- Deliverable #1 - Report on Existing Measures of Recovery Orientation
- Deliverable #2 - Report of Proposed Research Design and Analytic Plan to Evaluate the Recovery Orientation of Programs and Services
- Deliverable #3 - Report of Evaluation Results
- Deliverable #4 - Resources for Evaluating Recovery Orientation and Dissemination Plan
- Deliverable #5 - Resources for Promoting Practices that Encourage Recovery Orientation and Dissemination Plan
- Deliverable #6 - Report of Policy and Practice Recommendations for Ensuring, Maintaining, and Strengthening the Recovery Orientation of Programs and Services



Overview of Contract Selection Process

- RFP announced on June 30, 2014
- Proposals received by September 5, 2014
- Scoring process consistent with California Department of General Services procedures and regulatory requirements completed



Overview of Contract Selection Process: *Scoring*

- **Stage 1:** Administrative Submission Review
 - Pass/Fail
- **Stage 2:** Review of Proposer's Qualifications and Proposal Narrative
 - Max 340 pts.; 238 minimum pt. value (MPV)
- **Stage 3:** Reference Interviews
 - If 238 MPV is reached, 60 max pts. possible
- **Stage 4:** Evaluation of Cost Proposal
 - Max 80 pts. possible
- **Stage 5:** Combining Proposer's Proposal Narrative Score with Cost Proposal Score
 - Total pts. from Stage 2+ Stage 3+ Stage 4
- **Stage 6:** Adjustments to Score Calculations for Bidding Preferences
 - Preference points added to total score (Stage 5)



Announcement of Highest Scoring Proposal



Bid Protest Process

Bidders not selected through the scoring process may protest the award if they can prove:

- The protesting proposer would have been awarded the contract had the MHSOAC correctly applied the prescribed rating standards in the RFP; or
- The protesting proposer would have been awarded the contract had the MHSOAC followed the scoring methods in the RFP.



Proposed Motion

1. Authorize the Interim Executive Director to issue a “Notice of Intent to Award Contract” to the proposer receiving the highest overall score.
2. Establish October 7, 2014 as the deadline for unsuccessful bidders to file an “Intent to Protest Letter” consistent with the five working day standard set forth in the RFP.
3. Direct the Interim Executive Director to notify the Commission Chair and Vice Chair of any protests within two working days of the filing and adjudicate protests consistent with the procedures provided in the RFP.
4. Authorize the Interim Executive Director to execute the contract upon expiration of the protest period or consideration of protests, whichever comes first.



Next Steps

1. Notice of Intent to Award posted in the lobby of the MHSOAC office building and on the MHSOAC website
2. Protest period ends in five working days (October 7, 2014)
3. Negotiate and implement contract with selected bidder
4. Bidder begins work once contract is in place

