



**Client and Family Leadership Committee
Minutes
February 24, 2015
11:00 PM – 4:00 PM
MHSOAC Offices
Darrell Steinberg Conference Room
1325 J Street, Suite 1700
Sacramento, CA 95814**

Committee Members:	Staff:	Other Attendees:
Commissioner Ralph Nelson, M.D., Chair Ivan Anderson Carmen Diaz* Melinda FurFuro Richard Krzyzanowski* Yvette McShan Darlene Prettyman Pam Roach Ruth Tiscareno Emily Truong Sandra Villano Gerald White	Kevin Hoffman Dee Lemonds Matt Lieberman Sandy Lyon Jose Oseguera	Commissioner Wooton Michael Helmick Steve Leoni Raja Mitry* Erin Reynoso

*Participation by phone
 Committee members absent: Shannon Jaccard, Kamila Baker

Welcome/Introductions

Commissioner Ralph Nelson, M.D., Chair, convened the meeting at 11:06 A.M.

- All meeting participants were welcomed and introductions were made.
- Chair Nelson outlined the agenda for the meeting.

Review/Approve Minutes from October 21, 2014 Meeting

Chair Nelson asked all to look over the October 21, 2014 meeting minutes and to identify any corrections. There were no changes requested to the minutes and they were approved as written. The Committee members voted as follows:

Yes: 6 Votes
Commissioner Nelson
Ivan Anderson
Richard Krzyzanowski
Darlene Prettyman
Sandra Villano
Gerald White

No: 0 Votes

Abstain: 1 Vote
Melinda FurFuro

Workgroup Report: Exploring Outreach to Clients not Achieving Recovery Update

Highlights of the report regarding the Workgroup Meeting:

- The Workgroup meeting held on December 17, 2014 recommended development of a report that could identify data elements that could be useful to inform what information should be collected but currently is not. The suggestions brought forward from Workgroup members were about how to improve information reported on persons receiving services, including suggestions on improvements in services with a specific focus of what is currently collected for persons in Full Service Partnerships (FSP) programs.
- The recommendations in the report will be shared with the evaluation contractor.
- The CFLC was polled to determine if members were interested in this topic becoming an additional committee activity.

Public Comment

Public comment was heard.

Status Report from the Community Forum Workgroup

Highlights of the status report regarding the Community Forum Workgroup:

- An update was provided regarding the Community Forum held in Ventura County on November 6, 2014. It was reported there were 250 estimated

- in attendance and 92 written surveys were collected from participants in eight facilitated groups.
- An update was provided regarding the upcoming Community Forum to be held on March 19, 2014 in Fairfield (Solano County will host: Yolo and Napa County invited to participate).
 - It was noted the Community Forum Workgroup is comprised of members from the CFLC that include Kamila Baker, Carmen Diaz, Richard Krzyzanowski, Darlene Prettyman and Ruth Tiscareno and additional members represented by the Cultural Linguistic Competency Committee (CLCC).
 - A comment noted that the CFLC is responsible for the Community Forum Workgroup activities that are identified in the CFLC Charter.

Public Comment

Public comment was heard.

Presentation and Discussion Regarding Recommendations for Enhancements to the Commission Meeting Orientation Process

Highlights of the discussion:

- Richard Krzyzanowski, CFLC member narrated the PowerPoint that is presented at Commission meetings to orient stakeholders. The PowerPoint provides training information on how to deliver effective public comment at Commission/committee meetings.
- A suggestion was made to consider offering the stakeholder orientation during the lunch break to make it available to a broader audience. It is currently offered at 8:00 a.m. and there aren't always stakeholders there that early.
- It was noted that a trifold brochure was created to offer a condensed version of the PowerPoint. The brochure is available for stakeholders as an additional resource on how to make effective public comment at MHSOAC meetings.
- A suggestion was made to consider presenting the PowerPoint prior to the Community Forums so that participants will have the opportunity to learn more about the MHSOAC. It was mentioned that this could be confusing to forum participants since the PowerPoint is focused on public comment at Commission meetings, not forums.
- A revision to slide 12 on the PowerPoint was suggested.

Public Comment

Public comment was heard.

Presentation and Discussion Regarding the 2015 Draft Charter Activity Timeline

Highlights of the discussion:

- It was noted that the 2015 CFLC Charter was adopted by the MHSOAC at the January 22, 2015 Commission meeting. A timeline was developed to track CFLC activities throughout the year.

Public Comment

Public comment was heard.

Update Regarding Efforts on Development of the MHSA Issue Resolution Process (IRP)

Highlights of the discussion:

- The discussion focused on responses to questions in a letter sent to the Department of Health Care Services (DHCS) that were generated from the April 2014, CFLC meeting. The questions were regarding the MHSA IRP that DHCS adopted from the Department of Mental Health (DMH).
- A comment suggested that the MHSOAC develop a plan on how to respond to IRP issues that are escalated to the MHSOAC.
- A suggestion was made that the DHCS be invited to present an update to the CFLC so it can learn how the IRP will be implemented by DHCS. The intent is to make clear what to inform stakeholders when an issue filer escalates the matter to the attention of state level entities.

Discussion of Possible Future Agenda Items

The CFLC would like to:

- Keep informed of efforts regarding statewide peer certification.
- Consider other options for broader participation at committee and Commission meetings, such as offering mechanisms for the visually impaired and remote access or video conferencing.

Public Comment

Public comment was heard.

General Public Comment

There was additional input provided.

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Adjournment

Meeting adjourned at 3:32 PM.