
AGENDA ITEM 5A

Action (Second Read)

April 23, 2015 Commission Meeting

Annual Update Instructions

Summary: Welfare and Institutions Code (WIC) Section 5847 requires that every year Counties provide an update to their Three-Year Program and Expenditure Plan. The elements for the Annual Update are primarily contained in WIC Sections 5847 and 5848.

The Department of Mental Health (DMH) was previously responsible for providing the Three-Year Program and Expenditure Plan and the Annual Update Instructions. Upon the elimination of DMH the responsibility for these instructions was shifted to the Mental Health Services Oversight and Accountability Commission (MHSOAC). This shift in responsibility was based on the fact that the MHSOAC is the only State entity that is required in the Mental Health Services Act (MHSA) to receive the Three-Year Program and Expenditure Plans and Annual Updates.

CCR§ 3310 states that a county shall update the Plan annually. An Annual Update includes an update to the Plan addressing the elements that have changed and that year's expenditure plan. In FY 2015-2016 and FY 2016-2017 counties will complete Annual Updates to the FY 2014-2015 through FY 2016-2017 Three Year Program

The MHSOAC previously provided to counties the fiscal year (FY) 2013/14 Annual Update Instructions and the FY 2014/15 through FY 2016/17 Three-Year Program and Expenditure Plan Instructions. The draft of the 2015/16 Annual Update Instructions is being provided to the Commission as a second read with possible adoption.

What is being updated:

- A detailed description of new programs, programs that have changed from what was described in and/or discontinued from the FY 2014-15 through FY 2016-17 Plan, and the rationale for added, changed, or discontinued programs.
- Descriptions should include, but not be limited to, any and all stakeholder input and/or evaluation data that contributed to the decision to add, change, or

discontinue a program; and impact on individuals served in changed or discontinued programs.

Prevention and Early Intervention (PEI) separated by:

- “Prevention” - direct service programs that serve individuals who are at risk for mental illness/emotional disturbance.
- “Early Intervention” - direct service programs that service individuals showing early onset of mental illness/emotional disturbance.
- “Other” (neither “Prevention” nor “Early Intervention”) - that do not have a direct service component. Including stand-alone programs focused on outreach for increasing recognition of early signs of mental illness, access to treatment, improving timely access to services for underserved populations, stigma and discrimination reduction, and suicide prevention.
- Optional Forms to assist counties in providing sufficient information about new and changed INN projects so that the MHSOAC may determine if the project meets statutory requirements and can be approved.

The Commission discussed and received public comment on the initial draft of the instructions during the first read at the March 26, 2015 Commission meeting.

Due to public comment and Commission input the draft instructions were changed to reflect that if counties have started their 30 day public comment period prior to the release of these instructions, counties will have the option to use the previous year’s instructions.

Following adoption of the instructions, the MHSOAC will disseminate them to the Counties to assist in the completion of the Annual Updates.

Presenter: Kevin Hoffman, Deputy Director Evaluation and Program Operations

Enclosures: (1) Revised Draft Annual Update Instructions; (2) Fiscal Year 2015/16 Mental Health Services Act Annual Update Fiscal Sheets; (3) New/Revised Program Description Form: Innovation.

Handout: A PowerPoint will be provided at the meeting.

Recommended Action: Approve Annual Update Instructions.

Motion: The MHSOAC adopts the 2015/16 Annual Update Instructions.