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# AGENDA ITEM 3A

Action (First Read)

March 26, 2015 Commission Meeting

Adopt Annual Update Instructions

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**Summary:** Welfare and Institutions Code (WIC) Section 5847 requires that every year Counties provide an update to their Three-Year Program and Expenditure Plan. The elements for the Annual Update are primarily contained in WIC Sections 5847 and 5848.

The Department of Mental Health (DMH) was previously responsible for providing the Three-Year Program and Expenditure Plan and the Annual Update Instructions. Upon the elimination of DMH the responsibility for these instructions was shifted to the Mental Health Services Oversight and Accountability Commission (MHSOAC). This shift in responsibility was based on the fact that the MHSOAC is the only State entity that is required in the Mental Health Services Act (MHSA) to receive the Three-Year Program and Expenditure Plans and Annual Updates.

The MHSOAC provided the fiscal year (FY) 2013/14 Annual Update Instructions and the FY 2014/15 through FY 2016/17 Three-Year Program and Expenditure Plan Instructions. The draft copy of the 2015/16 Annual Update Instructions are being provided to the Commission as a first read with possible adoption.

Following adoption of the Annual Update Instructions, the MHSOAC will disseminate them to the Counties for their information to assist in the completion of the Annual Update.

**Presenter:** Kevin Hoffman, Deputy Director Evaluation and Program Operations

**Enclosures:** Draft Annual Update Instructions

**Handout:** A PowerPoint will be provided at the meeting.

**Recommended Action:** Return for Second Read at the April Commission meeting

**Motion:** None, First Read