

# Adopt Annual Update Instructions (First Read)

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# Presentation Overview

- Background
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# Background

- Welfare and Institutions Code (WIC) Section 5847: County mental health programs shall prepare and submit a Three-Year Program and Expenditure Plan (Plan) and Annual Updates for Mental Health Services Act (MHSA) programs and expenditures.
- Plans and Annual Updates must be adopted by the county Board of Supervisors (BOS) and submitted to the Mental Health Services Oversight and Accountability Commission (MHSOAC) within 30 days after Board of Supervisor approval.



# Background (cont.)

- With the Commission's approval the MHSOAC issued instructions for the FY 2013-14 Annual Update on November 21, 2012.
- With the Commission's approval the MHSOAC issued instructions for the FY 2014-2015 through 2016-2017 MHSA Three-Year Program and Expenditure Plan on August 2, 2013.
- These are instructions for the Annual Update beginning in FY 2015-16.



# Purpose

- Assist counties and their stakeholders in developing the FY 2015-16 Annual Update to include all the necessary elements as required by law and regulation.
- Provide the essential elements legally necessary in preparing the Annual Update for a county BOS approval. Counties retain the option to include more in their stakeholder process, Plan, and/or Annual Update than the statutory minimum.



# Purpose (cont.)

- Provide the MHSOAC the information it needs to carry out its oversight responsibilities.
- Provide the MHSOAC the information it needs to approve new or amended Innovation (INN) project plans.



# Principles

- Instructions tie as closely as possible to statute and regulations.
- These instructions are based on WIC and the California Code of Regulations (CCR) in effect at the time of drafting.



# FY 2015-16 Instructions

- With regard to the stakeholder process, counties must include:
  - A description of the local stakeholder process, participating stakeholders, and how those stakeholders were meaningfully involved. A description of training provided to participants in community planning.
  - The dates of the 30-day review process.
  - Methods used by the county to circulate the Annual Update to elicit public comment.
  - The date of the public hearing held by the local mental health board or commission.
  - Summary and analysis of any substantive recommendations received.
  - WIC §5848, CCR §3315, §3300, §3320.



# FY 2015-16 Instructions (cont.)

- With regard to programs/services, counties must include:
  - Any and all updates to programs from the FY 2014-15 through FY 2016-17 Plan for each component of the MHSA.
  - Numbers served and cost per person for services to children and adults served via the Community Services and Supports (CSS) component.
  - Identification of shortages in personnel and the additional assistance needs from education and training programs.
  - Prudent Reserve.
  - Reports on the achievement of performance outcomes for MHSA services.
  - WIC §5847, §5848.



# FY 2015-16 Instructions (cont.)

- Counties are asked to include:
  - Evidence that the BOS adopted the update.
  - Certification of County Compliance
  - Funding Summary.
  - WIC §5847
  
- Counties are required to submit their update to the MHSOAC within 30 days of adoption by the Board of Supervisors. WIC §5847



# Clarifying Changes to Instructions

- What is being “updated”:
  - A detailed description of new programs, programs that have changed from what was described in and/or discontinued from the FY 2014-15 through FY 16-2017 Plan, and the rationale for added, changed, or discontinued programs.
  - Descriptions should include, but not be limited to, any and all stakeholder input and/or evaluation data that contributed to the decision to add, change, or discontinue a program; and impact on individuals served in changed or discontinued programs.



# Clarifying Changes to Instructions (cont.)

- Prevention and Early Intervention (PEI) separated by:
  - “Prevention” - direct service programs that serve individuals who are at risk for mental illness/emotional disturbance.
  - “Early Intervention” - direct service programs that service individuals showing early onset of mental illness/emotional disturbance.
  - “Other” (neither “Prevention” nor “Early Intervention”) - that do not have a direct service component.
    - ◆ Including stand-alone programs focused on outreach for increasing recognition of early signs of mental illness, access to treatment, improving timely access to services for underserved populations, stigma and discrimination reduction, and suicide prevention.



# Clarifying Changes to Instructions (cont.)

- Optional Forms to assist counties in providing sufficient information about new and changed INN projects so that the MHSOAC may determine if the project meets statutory requirements and can be approved.



# Clarifying Changes to Instructions (cont.)

- In order to receive updates in a timely manner, counties will be asked to submit their locally approved updates to the MHSOAC by no later than **December 30, 2015.**
- For counties that have already started the process and have had their Annual Update heard by the Local Mental Health Board or Commission, the use of previous instructions is allowable.



# Next Steps

- The Commission will receive input today.
- There will be a 2nd read at the April 23, 2015 Commission meeting.

If approved by the Commission:

- Staff will disseminate the instructions and any forms to counties.

