



**Draft Outline of Proposed Scope of Work**  
**Contract with UCSD. Not to exceed \$100,000**

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The purpose of this contract is to build on the lessons learned in 13MHSOAC008, a contract to assess the CSS component of the MHSA to consider how all aspects of that system, including client outcomes, could best be tracked, monitored and evaluated. That contract, which concludes at the end of FY 2015-16, focused on developing and piloting a data collection and reporting system to better track and evaluate both FSP and non-FSP CSS adult clients.

While the current contract requires the contractor to deliver policy and practice recommendations for how to improve upon current CSS services, evaluations and systems, its scope limits the potential impact of the work in several important ways.

First, the size and duration of the pilot test period was short. A new contract to collect additional evaluation data could, if combined with the existing pilot data, materially improve the quality and persuasiveness of analyses possible from the combined data sets.

Second, the original contract specified that the contractor should provide performance reports back to participating providers and counties, as well as summary reports for the statewide sample of pilot participants. It did not specify a mechanism for the MHSOAC to build and maintain data sharing agreements with participating counties to build on the lessons of the original pilot, nor did it specify a mechanism for the contractor to provide technical assistance to MHSOAC and DHCS.

Third, the original contract specified that the contractor should provide policy and practice recommendations, but did not specify that the contractor shall develop technical assistance tools to allow additional counties to self-assess whether and how to implement similar data collection and reporting systems in the future.

The proposed new contract is a short duration, small-scale proposal to address these three key issues, as detailed below.

- I. Community Services and Supports (CSS) Tracking, Monitoring, and Evaluation System and Mental Health Outcomes Management System (mHOMS) Implementation and Improvement. Provide improvements to the mHOMS system based on lessons learned in the initial pilot implementation under 13MHSOAC008.
- II. Final reports. Collect data from counties using the CSS Tracking, Monitoring, and Evaluation System. Combine the data collected during the pilot with data collected during this contract, and conduct analyses of the cumulative up-to-date dataset. Final reports shall include delivery of all project data the MHSOAC.
- III. Development of Toolkit for CSS Tracking, Monitoring, and Evaluation Measures. The toolkit will include a detailed map of the process for integrating data collection and reporting into other systems such as eBHS, Clinician's Gateway, or Netsmart Avatar, as well as CSI and DCR. The toolkit will also provide guidance on implementation modifications and alternatives for small counties and counties with limited capacity.
- IV. Data Collaboration. Develop and implement a plan for facilitating the negotiation of data use agreements between counties and the MHSOAC. Provide consultative services regarding DHCS development work on the Performance Outcomes System (POS). Collaborate with the MHSOAC PEI and INN staffs regarding measurement of the data requirements under the PEI and INN regulations, and sharing relevant information that was learned during the contract. Share recommendations for measurement of the required data elements.