

Bid Number: RFPMHSOAC-12-008
Bid Title: MHSOAC Client Stakeholder Contract
RFP Questions/Answers

Question 1 on Overall Bid

Is the purpose of the scope of work intended to focus primarily on the participation of "consumer" stakeholders and their input into individual county plans. (*Sic*) Are family members of children or adults who receive services a target group as well? Are other stakeholders such as county staff, providers and community members at large within this scope of work? (Submitted: Nov 13, 2012 2:00:48 PM PST)

Response to Question 1

The question is not clear because the scope of work includes 6 deliverables and the answer is different for each deliverable. Deliverables 1 and 2 relate to inventory and summary of the CPP process involving all stakeholders as defined in the Mental Health Services Act. Deliverables 3 through 6 focus on "client" involvement.

Question 2 on Overall Bid

Is the curriculum to be developed designed specifically to increase "client" involvement or intended to increase all stakeholder involvement? See page 14 section 4.1 bullet 6. (Submitted: Nov 13, 2012 2:02:12 PM PST)

Response to Question 2

Page 14 of the RFP states that the data-driven curriculum and associated training/technical assistance is for "client involvement in the CPP..." (Emphasis added). Page 14 also states that implementation of the curriculum is to "provide training and technical assistance to ensure meaningful client involvement and participation in the local CPP processes." (Emphasis added). However, this does not preclude including other stakeholder.

Question 3 on Overall Bid

Non-profit, publicly funded agencies are not able to divert existing funding for new work unrelated to existing contracts. How will the MHSOAC accommodate such agencies so that start up funds are available? (Submitted: Nov 13, 2012 2:03:19 PM PST)

Response to Question 3

The RFP has no provision for accommodating non-profit, publically funded agencies with “start up” funds in the awarding of this contract. The contract that is to be awarded based on this RFP is a deliverable based contract and payment is made upon completion of deliverables. Once the contract is awarded the terms of the deliverables may be negotiated and divided into sub-deliverables with shorter time frames to allow for smaller projects and payments within each deliverable.

Question 4 on Overall Bid

Can one agency be awarded both the Client Stakeholder Contract as well as the related Community Planning Process Evaluation Contract if that agency can show capacity to perform both functions.(Sic) (Submitted: Nov 13, 2012 2:04:38 PM PST)

Response to Question 4

Each RFP will be evaluated and scored separately. If one agency meets the minimum qualifications, costs, and exceeds other bidders in all of the other evaluation and scoring criteria for this RFP, as well as the Evaluation RFP, there is no restriction that one agency could not be awarded both contracts.

Question 5 on Overall Bid

In section 5.2 in the Proposal Narrative, it states that sample work products may be provided. Is this in addition to the maximum number of pages of 12? (Submitted: Nov 13, 2012 2:06:04 PM PST)

Response to Question 5

Resumes, sample work products, and up to 3 letters of support and/or letters of recommendation may be included as Attachments to the Proposal Narrative section of the proposal. These attachments will not be counted toward the 12 page maximum for the Proposal Narrative.

Question 6 on Overall Bid

Regarding the "expert pool of clients" what subject matter expertise should they possess? Should each individual have a broad range of wellness and recovery expertise or should individuals have content specific expertise.(Sic) (Submitted: Nov 13, 2012 2:07:53 PM PST)

Response to Question 6

In addition to the range of wellness and recovery expertise mentioned in the question, we anticipate that the client expert pool members would have a range of lived experience over the life span. It would also be helpful if clients also have content experience with or knowledge of the specific statutory functions performed by the Mental Health Services Oversight and Accountability Commission.

Question 7 on Overall Bid

What problems/issues with the existing community planning processes have been identified? What is MHSA trying to fix? Each county had to do very through (Sic) planning, or else it wouldn't be funded in the first place. What are the problems? (Submitted: Nov 14, 2012 1:41:40 PM PST)

Response to Question 7

The intent of the scope of work for this deliverable of the Client Stakeholder Contract is not to find problems, but rather to inventory the existing stakeholder processes that are being conducted throughout the state. Secondly, if some best practices are identified, it is anticipated, through another deliverable of this contract, that a training curriculum and process will be developed to assist with providing technical assistance and training to those stakeholders who might be interested in improving their effectiveness. Finally, with the recent changes to the stakeholder processes required by AB 1467, it is anticipated that this inventory will assist with identifying a baseline for stakeholders and counties, alike, so that they can begin from that process to meet the new statutory requirements.

Question 8 on Overall Bid

Would an organization with 51% of its governing board being persons with mental illness OR family members be acceptable as the lead agency? (Submitted: Nov 14, 2012 1:44:34 PM PST)

Response to Question 8

No, page 6 of the RFP states that the governing board has to have at least 51% of mental health consumers.

Question 9 on Overall Bid

The RFP states that the Proposer must describe how they would develop a curriculum whose aim is "to ensure meaningful client involvement in local mental health policy, program planning and implementation, monitoring quality improvement, evaluation, and budget allocations" and provide associated training/technical assistance (RFP MHSOAC-12-008 Client Stakeholder Contract, page 14). Would the target audience of the trainings be limited to mental health clients across the lifespan, including unserved and underserved communities, or would the curriculum and training/TA also be targeted to county mental health agencies, staff, contractors and consultants who administer and facilitate the MHSA Community Planning Process, make budget decisions, implement and evaluate services? (Submitted: Nov 14, 2012 3:51:51 PM PST)

Response to Question 9

The target audience of the training is mental health clients across the lifespan, including unserved and underserved communities but is not limited to that audience, and could be provided to others involved in the MHSA Community Planning Process.